

MINUTES  
Summit Lake Paiute Tribe  
Special Council Meeting  
Sunday, December 21, 2014  
Primary Administrative Office, Sparks, NV

---

**Council Chairwoman Randi DeSoto** calls Special Meeting to order at 10:00am and asks Council Secretary/Treasurer Elizabeth DeLaLuz to call roll: Council Chairwoman Randi DeSoto present, Vice-Chairwoman Delgadina Gonzalez present, Council Secretary/Treasurer Elizabeth DeLaLuz present, Council Member Jerry Barr present and Council Member Page Linton present.

**Staff:**

Finance Director, Frances Winn presented an end-of-the-year finance training refresher and discussed that the finance trainings she has each year with Council are intended to examine the Summit Lake Paiute Tribe's finances of past, current and how the Finance Department could be improved in any/all areas.

Points discussed during the training:

- Active Contract/Grants
- Contracts with BIA
- Grant Agreements, content, award information, specifications
- Audit
- Compliance
- Adherence

An update on active Contracts and Grants as of date and a refresher on the difference between a contract and a grant. Grants are for specific periods of time and are considered to be a use or lose grant, meaning if you have funds at the end of the award period, this would be a potential loss of funds situation. Bureau of Indian Affairs contracts roll over from year to year, so carryover funds can be rolled forward.

Regarding Audits, Frances emphasized that Summit Lake Paiute Tribe (SPLT) is mandated by all Contract and Grant Awards for SLPT to have an annual audit. Discussed the importance of all financial transactions having appropriate supporting documents, authorized signatures, compliance and adherence to federal procurement, federal codes and regulations, applicable policies and procedures, etc.

Frances gave out handouts of: grant/contract awards, modifications, OMB A-133 audit circular, CFR (Code of Federal Regulations) and questions and answers discussion by all attendees. Finance Director discussed the Tribe's overall financials, her role of accountability of strict adherence and compliance with the Tribes financials.

The Finance Director gave a test to all the Council members, some of the questions were:

- Your Tribes Articles of Association were approved by the Secretary of the Interior on?
- Your Tribe's total acreage of the Reservation is \_\_\_\_\_?
- What is your Tribe's Mission Statement?
- List current BIA Contracts

MINUTES  
Summit Lake Paiute Tribe  
Special Council Meeting  
Sunday, December 21, 2014  
Primary Administrative Office, Sparks, NV

---

- List current Fish and Wildlife Grants

There were many more questions and this test really had the Council thinking hard about their Tribe. The Finance Director said that there will be more tests she is planning to have with the Council in the future and advised the Council to be test ready.

Finance Director ended the training with a positive note of continuing upward and forward in a progressive direction.

Following the Financial overview the Council continued on with a PowerPoint presentation regarding Information/Technology Security Training.

**Adjournment:**

**MOTION: Council Member Jerry Barr called for adjournment. Council Secretary/Treasurer Elizabeth DeLaLuz seconds the motion. Council Chairwoman Randi DeSoto calls for a vote: 4 FOR 0 AGAINST 0 ABSTAINED. Motion enacted.**

**Council meeting adjourned.**

**CERTIFICATION**

I, Elizabeth DeLaLuz, Secretary/Treasurer of the Summit Lake Paiute Council, hereby attest that the Minutes of the December 21, 2014, Council Meeting were approved by the Council during a duly held meeting on August 11, 2015, at which there was a quorum present, and the Council Voted: 4 For, 0 Against and 0 Abstaining, and that Chairwoman Randi DeSoto did not vote because there was not a tie vote.

August 11, 2015  
Date

  
Elizabeth DeLaLuz  
Secretary/Treasurer  
Summit Lake Paiute Council