

MINUTES
Special Meeting
SUMMIT LAKE PAIUTE COUNCIL
Saturday, September 17, 2011
Summit Lake Primary Administrative Office, Sparks, Nevada

CALL TO ORDER. At 9:18 a.m., the Council Meeting was called to order by Council Chairman Warner Barlese.

ROLL CALL. Council Secretary/Treasurer Jerri Lynn Barlese called roll. Present: Warner Barlese, Ernie Barlese, Jerri Lynn Barlese, Jerry Barr, and Randi DeSoto. Chairman Warner Barlese declared a quorum was present and Council could conduct business.

STAFF PRESENT: Frances Winn, Finance Director; Barbara Nelson, Administrative Coordinator/Finance Assistant

GUESTS PRESENT: Joe Truchot, CPA, Auditor Manager, Egghart and Associates; Michael Arendt

Ms. Frances Winn, Finance Director reported on the Bureau of Indian Affairs (BIA) deferred revenue. Deferred revenue amounts for the years 2001-2003 are time barred due to being past the Statute of Limitations. The BIA has negotiated with SLPT and deems \$686,000 as allowable costs. SLPT has requested the Court of Appeals forgive the remaining \$108,510 of deferred revenue.

Mr. Joe Truchot was present to discuss the 2010 Summit Lake Paiute Tribe (SLPT) audit. However, due to unforeseen changes, the audit was not available for Council review.

CONSENSUS: Council agreed to meet on Wednesday, September 28, 2011 at 5:30 p.m. to review final 2010 audit findings. Chairman Barlese and Vice-Chairman Barlese will participate via conference call. All other Council Members will be present at the SLPT Administrative Office.

REPORTS – FINANCE REPORT

Ms. Winn provided flash drives for Council Members with August 2011 Financial reports.

Ms. Winn discussed \$886.55 in recent Verizon purchases. She expressed concern that certain Council Members did not follow SLPT Procurement Policies and Procedures in purchasing new Verizon equipment. These equipment purchases required full Council approval. Ms. Winn requested Council authorize Finance in writing to pay the current Verizon invoice.

Chairman Barlese stated Council Member Barr's cell phone malfunctioned and needed to be replaced. Chairman Barlese was able to obtain another cell phone at no charge due to the purchase of Council Member Barr's replacement cell phone. Mr. William Cowan, Natural Resources Department Director, also had a defective cell phone which required maintenance. Chairman Barlese addressed this issue with Verizon. Chairman Barlese reviewed all services being charged to SLPT by Verizon and removed some of the features for which SLPT was being billed but were unnecessary.

Ms. Winn questioned Chairman Barlese as to why SLPT was being invoiced for a new phone line. Chairman Barlese dialed the new phone number and received a message, "customer not available at this time". Ms. Winn asked Chairman Barlese what new equipment was purchased. Chairman Barlese stated that he and Council Member Barr purchased "tablets" to determine if they would be a more effective method for Tribal Council to communicate amongst each other. Ms. Winn stated that all Council Members need to be on the same page with regard to equipment since items are being purchased with Federal funds. She then provided Council Members with a copy of SLPT's procurement policies.

Mr. Cowan expressed concern via email that Fisheries is being charged as the main Verizon phone line, in excess of \$350.00 per month. The former Environmental Coordinator had established the Natural Resources Department (NRD) as the primary account

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holder. Chairman Barlese stated that his Verizon cell phone was changed to be the primary account holder, not NRD, and it would be reflected on the next Verizon invoice.

Council Secretary/Treasurer Barlese stated that her cell phone is also not functioning and would need replacement.

Ms. Winn then discussed the Environmental Protection Agency (EPA) Draft Attestation Report. Council Members need to draft a response for submission to EPA by September 22, 2011 with regard to disallowed 2010 and 2011 wages for Mr. Ron Johnny, former Environmental Coordinator. Ms. Winn stated that the Finance Department can assist with the structure of SLPT's response; however, Council Members must provide the actual response since no EPA General Assistance Program (GAP) funds are available for staff salaries to work on GAP functions. Council stated GAP programmatic activities performed by Mr. Johnny may be located on the laptop computer which Chairman Barlese retrieved from Mr. Johnny and is stored in one of the fireproof filing cabinets in Mr. Johnny's former office.

Secretary/Treasurer Barlese voiced concern that all SLPT Council Members should have been present for Mr. Johnny's exit interview. Council Member Randi DeSoto stated that Mr. Johnny should not have received his final paycheck until all equipment purchased during his tenure with SLPT had been returned.

Ms. Winn reported on a conference call with the EPA Office of Inspector General (OIG) auditors. OIG stated SLPT would be receiving a Bill for Collection in the amount of \$96,615. The Bill for Collection will be submitted to the U.S. Treasury in Reston, Virginia. Any draw downs SLPT requests, regardless of funding agency, will be applied to the Bill for Collection until the amount is paid in full.

Ms. Winn clarified there are three aspects of the EPA GAP grant currently under scrutiny:

- The EPA OIG office determination that Mr. Johnny's 2010 and 2011 wages are being disallowed due to Mr. Johnny's lack of adequate timekeeping practices.
- EPA Region 9's determination of ineligible GAP activities (flash drive given to Vice-Chairman Ernie Barlese in July 2011).
- EPA Region 9's review of SLPT's prior year's audits.

Ms. Winn provided Council Members with a copy of the draft 2010 audit in preparation for the Wednesday, September 28, 2011 audit review meeting.

Ms. Winn provided an update with regard to SLPT's Information Technology Consultant activities. The goal is to have all Council and SLPT staff computers upgraded to become compatible and eventually SLPT will be able to become a "green" environment.

Ms. Winn concluded her Finance report at 10:29 a.m.

BREAK. Consensus of Council was to take a break at 10:30 a.m.

CALL TO ORDER. At 10:40 a.m., the Council Meeting was called to order by Council Chairman Warner Barlese.

ROLL CALL. Council Secretary/Treasurer Jerri Lynn Barlese called roll. Present: Warner Barlese, Ernie Barlese, Jerri Lynn Barlese, Jerry Barr, and Randi DeSoto. Chairman Warner Barlese declared a quorum was present and Council could conduct business.

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STAFF PRESENT: Kent Bloomer, Resource Technician; Barbara Nelson, Administrative Coordinator/Finance Assistant

REPORTS – NATURAL RESOURCES DEPARTMENT (NRD)

Mr. Kent Bloomer, Resource Technician, presented a written report prepared by Mr. William Cowan, Natural Resources Department Director who was unable to attend the meeting. Copies of the Natural Resource Director Report dated 9-17-11 included the following attachments: LRTP SOW and budget, water sampling budget (Ruby), and an email from Mr. Cowan voicing concern of cell phone charges. Council Secretary/Treasurer Jerri Lynn Barlese provided a copy of the original Ruby budget associated with conducting One Mile Spring water sampling.

Mr. Bloomer then discussed the BIA Transportation Planning Grant which expires September 30, 2011. The primary objective has been accomplished which was to develop a Long Range Transportation Plan (LRTP). Mr. Bloomer and Mr. Cowan have discussed options for expending the remainder of the grant funds which may include hiring an engineer/consultant to investigate the feasibility of:

- Rerouting of Hell's Canyon.
- Rerouting of West Road (Proposed Route 1000).
- Establishing a Memorandum of Agreement (MOA) with Pershing County. Washoe and Humboldt Counties have already signed an MOA with SLPT.
- Assist SLPT with identifying potential funding sources for continued road improvements.

Mr. Bloomer stressed that engineering/consultant services will be for planning purposes only, not for construction services. He discussed a proposed budget for the remainder of the BIA Transportation Planning Grant which includes:

- Operating supplies (\$9,700) which could be used to purchase another GPS unit, outfitting ATV's, etc.
- Professional services for an engineer/consultant.
- Professional services for Mr. Cowan.

MOTION: Council Secretary/Treasurer Jerri Lynn Barlese introduced a motion to extend the term of the BIA Transportation Planning Grant to September 30, 2012, and approving the revised Statement of Work and Budget. Council Vice-Chairman Ernie Barlese seconded the motion. Vote called. Vote: 4 For, 0 Against, and 0 Abstaining. Council Chairman Warner Barlese refrained from voting and declared the motion enacted at 11:19 a.m.

Mr. Bloomer reported that the Sheldon-Hart Wildlife Refuge Draft Comprehensive Plan and Environmental Impact Statement was received by SLPT on September 12, 2011. Comments are due to Sheldon November 4, 2011; however, the NRD is requesting Council provide comments by October 31, 2011.

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REPORTS – CHAIRMAN BARLESE

Council Chairman Warner Barlese reported that SLPT will be making a request to EPA for additional time to review Mr. Johnny's GAP time logs and an extension to review Mr. Johnny's GAP-related ineligible documents.

REPORTS – VICE-CHAIRMAN BARLESE

Vice-Chairman Ernie Barlese reported that he has been reviewing EPA GAP letters and documents but is having difficulty determining what course of action SLPT should take to resolve GAP issues.

REPORTS – SECRETARY/TREASURER BARLESE

Secretary/Treasurer Jerri Lynn Barlese presented a form which the U.S. Department of Justice is requiring SLPT to submit identifying approved contacts for the Sex Offender Registration and Notification Act. Council agreed that Council Chairman Barlese would be the primary contact, Council Secretary/Treasurer Barlese would be the secondary contact, and Council Member Jerry Barr would be an alternate contact.

REPORTS – COUNCIL MEMBER DESOTO

Council Member DeSoto reported that she has been working with Ms. Nelson to update SLPT's website. Council agreed that all outdated information should be removed from the website as well as removing reference to GAP and the Environmental Coordinator.

REPORTS – COUNCIL MEMBER BARR

Council Member Barr reported that three additional students have received assistance through the K-12 Student Services Program and two more applications are pending.

APPROVAL OF MINUTES

MOTION: Council Secretary/Treasurer Jerri Lynn Barlese made a motion to introduce and approve the May 21, 2011 Council Meeting minutes and waiving the reading of the minutes. Council Member Jerry Barr seconded the motion. Vote called. Vote: 3 For, 0 Against, and 1 Abstaining. Council Chairman Warner Barlese refrained from voting and declared the Motion enacted at 12:06 p.m.

MOTION: Council Secretary/Treasurer Jerri Lynn Barlese made a motion to introduce and approve the June 18, 2011 Council Meeting minutes and waiving the reading of the minutes. Council Member Jerry Barr seconded the motion. Vote called. Vote: 4 For, 0 Against, and 0 Abstaining. Council Chairman Warner Barlese refrained from voting and declared the Motion enacted at 12:08 p.m.

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MOTION: Council Vice-Chairman Ernie Barlese made a motion to introduce and approve the July 16, 2011 Council Meeting minutes and waiving the reading of the minutes. Council Secretary/Treasurer Jerri Lynn Barlese seconded the motion. Vote called. Vote: 4 For, 0 Against, and 0 Abstaining. Council Chairman Warner Barlese refrained from voting and declared the Motion enacted at 12:09 p.m.

APPROVAL OF AGENDA FOR NEXT MEETING

Council agreed to table creation of an agenda for the October 15, 2011 Regular Meeting to be held at the Summit Lake Reservation beginning at 10:00 a.m.

ADJOURNMENT

MOTION: Council Member Jerry Barr introduced a motion to adjourn. Council Secretary/Treasurer Jerri Lynn Barlese seconded the motion. Vote called. Vote: 4 For, 0 Against, and 0 Abstaining. Council Chairman Warner Barlese refrained from voting and declared the motion enacted. The meeting adjourned at 12:13 p.m.

CERTIFICATION

I, Jerri Lynn Barlese, Secretary/Treasurer of the Summit Lake Paiute Council, hereby state and affirm that the above Minutes of the September 17, 2011 Special Meeting of the Summit Lake Paiute Council were approved by the Council during a duly called meeting of the Council on March 10, 2012, by a vote of 4 For, 0 Against, and 0 Abstaining. Council Chairman Warner Barlese refrained from voting.

March 10, 2012
Date



Jerri Lynn Barlese, Secretary/Treasurer
Summit Lake Paiute Council