

RESOLUTION OF THE SUMMIT LAKE PAIUTE COUNCIL
SUMMIT LAKE PAIUTE TRIBE
OF THE
SUMMIT LAKE PAIUTE RESERVATION, NEVADA

RESOLUTION NO.: SL -23- 2008

TITLE: Amending the Tribe’s Travel Policy Regarding Lost Lodging Receipts

WHEREAS, the Summit Lake Paiute Tribe, is a modern entity of the Northern Paiute People known, in English, as Lake Trout and Wild Onion Eaters who, for thousands of years, controlled 2,800 square miles of land in and around Summit Lake as a tribe with sovereign, unlimited, powers and laws (customs, traditions, usages, etc.); and,

WHEREAS, in 1964, and after much consideration, the members of the Lake Trout and Wild Onion Eaters organized pursuant to Section 16 of the Indian Reorganization Act of June 18, 1934 (48 Stat. 984) as amended, adopting, for certain sovereign purposes, the name “Summit Lake Paiute Tribe” with a tribal constitution titled “Articles of Association,” the latter which was approved by the Secretary of the U.S. Department of the Interior on January 8, 1965; and,

WHEREAS, the Summit Lake Paiute Tribe’s Articles of Association grant to the Summit Lake Paiute Council (see Article II, Section 1) certain sovereign powers, including the power to improve the welfare and education of tribal members and to take such action as is necessary to carry into effect any of the Council’s powers and duties (see Article II, Section 1 (k)); and,

WHEREAS, there is no provision in the Tribe’s Travel Policy advising tribal employees and officials what to do in case they lose their lodging receipt(s) while traveling; and,

WHEREAS, the United States Coast Guard is the only federal entity that has available on the Internet a form for its enlisted personnel, civilians, and officers to use should they lose a lodging receipt; and,

WHEREAS, several months ago the Acting Chief Administrative Employee when faced with a situation of lodging receipts that were, apparently, lost by the Tribe in the U.S. Mail between the former Primary Administrative Office in Winnemucca and one of two Council members’ residences in the Reno-Sparks area, collected all of the information required by the Coast Guard form but it wasn’t immediately accepted by the Bureau of Indian Affairs for reimbursement because of the lack of a tribal policy; and,

WHEREAS, it seems likely that employees and officials of the Tribe, on occasion, will lose lodging receipts,

NOW THEREFORE, BE IT RESOLVED that the Summit Lake Paiute Tribal Council does hereby approve amending, effective this date, the Tribe's Travel Policy, with a Legislative Notice below the amendment in the Manual reflecting the Resolution number and date of enactment:

LOST LODGING RECEIPTS; PROCEDURE; APPROVED FORM

If an employee or official loses a lodging receipt they shall complete and sign the approved Statement of Lost Lodging Receipt.

STATEMENT OF LOST LODGING RECEIPT

I, _____, certify that I paid \$____ per night for Lodging, and outside of Nevada* \$__ for lodging taxes, between the dates of ____ and _____. I am not claiming any special fees such as pets, movies, room service, bar, laundry or sundry charges.

I stayed at: _____ (circle which) motel / hotel)

Address: _____

In city of: _____ State of: _____

Zip Code: _____

Travel was to attend: _____

An itemized receipt was either lost or impractical to obtain therefore it could not be submitted for reimbursement. If a copy of the receipt is found, I will not make another claim for its cost reimbursement.

Sincerely,

Travelers Signature

Date

Approved by (signature and title)

Date

* The Summit Lake Paiute Tribe is exempt from Nevada State Taxes. All employees when making lodging reservations within the State of Nevada shall provide the motel or hotel with a copy of the Tribe's letter from the Nevada Department of Taxation declaring the Tribe tax exempt.

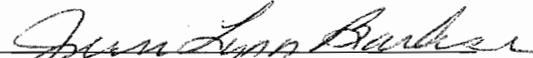
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CERTIFICATION

I, JERRI LYNN BARLESE, Secretary/Treasurer of the Summit Lake Paiute Council, hereby certify that the above Resolution, No. SL - 23 - 2008, was brought before the Summit Lake Paiute Council at a duly held meeting on the 17th day of May, 2008, with five (5) members present, constituting a quorum, with the following votes to enact the Resolution: 3 FOR, 1 AGAINST; and, 0 ABSTAINING, with Council Chairman Warner Barlese presiding and not voting, and that this Resolution has not been rescinded, revoked or amended.

May 17, 2008

May 17 2008
Date


Jerri Lynn Barlese
Secretary/Treasurer
Summit Lake Tribal Council

STATEMENT OF LOST LODGING RECEIPT

I AW JFTR U2500.B.3 & U4125.A... An Itemized receipt must be provided. When an Itemized receipt is lost, destroyed, or impractical to obtain, you must provide a statement explaining the circumstances why the Itemized receipt was not enclosed. Included in this statement Please provide the name and address of the lodging facility, the dates the lodging was obtained, whether others shared the room, the daily lodging rate, the daily taxes incurred, & all other expenses (if any) are included.

I, _____ certify that I paid \$ _____ per night for Lodging, and \$ _____ for lodging taxes between the dates of _____ and _____. I am not claiming any special fees such as pets, movies, room service, bar, laundry or sundry charges.

**I stayed at: _____ (Hotel / motel)
Address: _____
In city of: _____ State of: _____
Zip code: _____**

Travel was Under TONO number

An Itemized receipt was either lost or impractical to obtain therefore it could not be submitted for reimbursement. If a copy of this receipt is found, I will not make another claim against this TONO#.

Sincerely,

(Traveler)

(Date)

Approved By:

(Unit Approving Official)

(Date)

The statements must be completed by the traveler and signed IN BLUE INK by both the traveler and the Authorizing Official (AO).