

**RESOLUTION OF THE SUMMIT LAKE PAIUTE TRIBAL COUNCIL
OF THE SUMMIT LAKE PAIUTE TRIBE OF NEVADA**

RESOLUTION NO: SL-05-2008

**CONCERNING: RE-CONTRACT THE CONSOLIDATED TRIBAL
GOVERNMENT PROGRAM FOR FISCAL YEAR (FY) 2008.**

WHEREAS, the Summit Lake Paiute Indian Tribe is organized, pursuant to Section 16 of the Indian Reorganization Act of June 18, 1934 (48 Statute 984), as amended, with the Articles of Association, and approved by the Secretary of Interior on January 08, 1965, granting certain powers to the Summit Lake Paiute Tribal Council; and

WHEREAS, the Summit Lake Paiute Tribe has, in the past received funding from the Bureau of Indian Affairs, pursuant to Public Law 93-638, to provide Consolidated Tribal Government services under the Tribal Priority Allocations for the benefit of the Tribe and its members; and

WHEREAS, the Summit Lake Paiute Tribal Council has deemed it to be in the best interest of the Tribe, to Re-Contract with the Bureau of Indian Affairs, the Consolidated Tribal Government Program for FY 2008, to continue to provide Aid to Tribal Government, ICWA, and Enrollment services for the Summit Lake Paiute Tribe of Nevada; and

NOW THEREFORE BE IT RESOLVED, that the Summit Lake Paiute Tribal Council the governing body of the Summit Lake Paiute Tribe of Nevada, hereby submits to the Bureau of Indian Affairs, the Re-Contract application for the Consolidated Tribal Government Program, pursuant to Public Law 93-638, with the following terms and conditions:

1. The Tribal Officials authorized to submit, negotiate, and execute the contract and any amendments thereto, shall be the: Tribal Chairperson; Council Secretary/Treasurer; Acting Chief Administrative Officer; and the Natural Resource Director.
2. The authorities granted by this resolution shall remain in effect until such time the contract is closed out.
3. The contract date of the Consolidated Tribal Government Program will be from January 01, 2008 through December 31, 2008.
4. The Tribal Chairperson; Council Secretary/Treasurer; Acting Chief Administrative Officer; and Natural Resource Director are authorized to make any and all necessary expenditures consistent with the intent of the proposed contract, in accordance with the Fiscal Policies and Procedures of the Summit Lake Paiute Tribe of Nevada.

CERTIFICATION

I, Lorraine Watson, Secretary/Treasurer of the Summit Lake Paiute Tribe of Nevada; hereby certify that the above Resolution SL-05-2008, was brought before the Summit Lake Paiute Tribal Council at a duly held meeting on this 19th day of January 2008, with -3- Tribal Council Members present constituting a quorum; and the vote to enact Resolution SL-05-2008 was: -2- For; -0- Against; and -0- Abstaining; with Acting Chairperson presiding and not voting and this resolution has not been rescinded, revoked, nor amended.



Lorraine Watson

Secretary/Treasurer of the Summit Lake Paiute Tribal Council

Date: 19th Jan 2008

**SUMMIT LAKE PAIUTE TRIBE
FY-2008 CONTRACT RENEWAL REQUEST
CONSOLIDATED TRIBAL GOVERNMENT PROGRAM**

January 19, 2008

A. The full name, address and telephone number of the Indian Tribe proposing to contract:

Summit Lake Paiute Tribe
653 Anderson Street
Winnemucca, NV 89445
(775) 623-5151

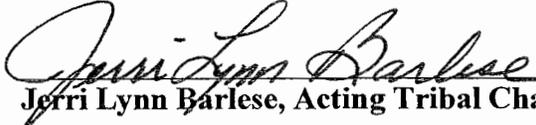
B. The full name (s) of the Indian tribe proposed to be serviced:

Summit Lake Paiute Tribe of Nevada

C. A copy of the authorizing resolution from the Indian Tribe(s) to be served:

Copy of Resolution No. SL-05-2008, dated January 19, 2008 is attached.

D. The name, title, and signature of the authorized representative of the Indian Tribe submitting the contract proposal.



Jerri Lynn Barlese, Acting Tribal Chairperson

01/19/08

Date

E. A brief statement of the programs, functions, services, or activities that the tribal organization proposes to perform, including:

1. A description of the geographical service area, if applicable to be served.

The geographical service area affected is the Summit Lake Indian Reservation in Nevada. The Tribe maintains offices on and off the reservation.

2. The estimated number of Indian people who will receive the benefits or services under the proposed contract.

The estimated number to benefit; directly and indirectly from this program is 123. This number is based on Enrollment Records.

3. An identification of any local, Area, regional, or national level departmental programs, functions, services, or activities to be contracted, including administrative functions.

The Consolidated Tribal Government Program at the TPA level would allow the Council to continue to govern the Summit Lake Paiute Tribe in accordance to Articles of Association and policies and procedures and ordinance adopted by the Summit Lake Paiute Tribe. The CTGP would allow Aid to Tribal Government to the Tribal Council; Enrollment Services; and Indian Child Welfare Act (ICWA) services for the Summit Lake Paiute Tribe and its members.

4. A description of the proposed program standards.

Statement of Work attached for each program.

5. An identification of the program reports, data and financial reports that the Indian tribe will provide, including their frequency.

Submission of Reports. The Contractor shall submit the following required reports to the Awarding Official through the Western Nevada Agency Superintendent:

- a. Contractor shall submit the required SF-269 to the Awarding Official's Representative on a quarterly basis within thirty (30) days after each calendar quarter of the contract period.
- b. Quarterly and Annual Narrative Reports, shall be submitted within thirty (30) days after the expiration of this contract, and shall include:
 - 1) An accounting of the amounts and purpose for which the contract funds were expended;
 - 2) Information of the conduct of the program or service;
 - 3) The extent to which the goals and objectives of the tribe were accomplished; and

6. A description of any proposed redesign of the program, services, functions, or activities to be contracted.

No Changes.

7. Minimum staff qualifications proposed by the Indian Tribe and tribal organization.

Secretary Receptions job description is attached. Tribal Organizational chart approved. Also noted Tribal Council delegation of authorities apply.

- 8. A statement that the Indian Tribe will meet the minimum procurement, property and financial management standards set forth in Subpart F, subject to any waiver that may have been granted under Subpart K.**

The Summit Lake Paiute Tribe of Nevada here by certifies the minimum procurement, property and financial management standards set forth in 25 CFR Subpart F will be met.

F. The amount of funds requested, including:

The Tribe is requesting an estimated budget amount of \$ 149, 000.00. A copy of the Budget and Budget Justification is attached.

- 1. An identification of the funds requested by programs functions, services, or activities, under section 106 (a)(1) of the Act, including the Indian tribe's share of funds related to such programs, functions, services, or activities, if any, from any Department local, area, regional, or national level.**
- 2. An identification of the amount of direct contract support costs, including one-time start-up or pre-award costs under 106 (a)(2) and related provisions of the Act, presented by major categories such as:**
- 3. An identification of funds the Indian tribe request to recover for indirect contract support costs. This funding request must include either:**
 - a. A copy of the most recent negotiated indirect cost rate agreement; or,**
 - b. an estimated amount requested for indirect cost, pending timely establishment of a rate or negotiation of administrative overhead costs.**

Current approved Indirect Cost Rate is 47.1%. Tribe is currently waiting on approval and negotiations on Indirect Cost Proposal from the Inspector General.

- 4. To the extent not stated elsewhere in the budget or previously reported to the Secretary, any pre-award costs, including the amount and time period covered or to be covered; and**

None requested.

- 5. At the option of the Indian tribe, an identification of programs, functions, services, or activities specified in the contract proposal which will be funded from sources other than the Secretary.**

Program will be operated with funds from the Bureau of Indian Affairs, Department of the Interior.

G. The proposed starting date and term of the contract.

January 1, 2008 through December 31, 2008

H. In the case of a cooperative agreement, the nature and degree of Federal programmatic involvement anticipated during the term of the agreement.

None at this Time.

I. The extent of any planned use of Federal personnel and Federal resources.

None at this time.

J. Any proposed waiver(s) of the regulations in this part; and

Not applicable.

K. A statement that the Indian tribe will implement procedures appropriate to the programs, functions, services or activities proposed to be contracted, assuring the confidentiality of medical records and of information relating to the financial affairs of individual Indians obtained under the proposed contract, or as otherwise required by law.

The Summit Lake Paiute Tribe will implement procedures appropriate to programs, functions, services or activities proposed to be contracted, assuring the confidentiality of medical records and of information relating to the financial affairs of individual Indians obtained under the proposed contract, or as otherwise required by law.

**SUMMIT LAKE PAIUTE TRIBE
CONSOLIDATED TRIBAL GOVERNMENT PROGRAM
CONTRACT NO. CTH61T65557**

**AID TO TRIBAL GOVERNMENT PROGRAM COMPONENT
SCOPE OF WORK**

January 01, 2008 through December 31, 2008

A. STRENGTHENING & IMPROVING TRIBAL GOVERNMENT PROGRAMS:

- i. Develop, construct, improve, maintain, preserve and operate Tribal facilities and Tribal Resources on and off the Summit Lake Paiute Indian Reservation.
- ii. Provide training opportunities for Tribal officials and staff in areas relating to the development, planning, implementing and administration of Tribal programs for the benefit of its membership.
- iii. Seek professional assistance and training on implementation of the financial computer accounting system to meet the current needs of the Tribe.
- iv. Conduct Tribal Council work sessions to enhance Tribal programs, address other related Tribal issues, allow of orientation, development and planning strategies to strengthen the Tribal Government and protect Tribal Resources.
- v. Draft, develop, amend, adopt and enforce Tribal policies, procedures and ordinances.
- vi. Provide Tribal Officials opportunities to participate in meetings and conferences to conduct Government-to-Government relationships with federal, state, county and other agencies.

B. RESOURCE PLANNING:

- i. Implement the Land Use Plan with the assistance of the Staff and Consultants and submit to the Tribal Council for final review and approval.
- ii. Construct a fence around an identified cemetery within the interior boundaries of the Summit Lake Paiute Tribal Reservation to protect area from livestock.

**SUMMIT LAKE PAIUTE TRIBE
 FY 2008 PROPOSED BUDGET
 AID TO TRIBAL GOVERNMENT (ATG)
 Component of CTGP
 CTH61T65557**

Line Item No:	Justification	FY 2008 Proposed Budget
7000	Salaries/Wages	\$16,602.00
7220	Employers' FICA @ 7.65%	1,200.00
7250	State Unemployment @ 5.4%	902.00
7260	State Worker's Comp @ 5.0%	835.00
8020	Tribal Council Compensation	30,000.00
8080	Professional Services	10,000.00
8100	Office Supplies	2,500.00
8200	Communications	3,300.00
8400	Occup-Rent	15,000.00
8410	Occup-Utilities	1,500.00
8500	Equipment	3,100.00
8510	Equipment Leasing/Rentals	500.00
8610	Printing/Binding Expenses	317.00
8720	Travel	10,000.00
8725	Moving Expenses	2,600.00
8740	Fuel	400.00
8800	Seminars/Conferences	1,500.00
9200	Dues/Subscriptions	1,500.00
9730	Furniture & Equipment	2,500.00
9733	Vehicles	12,000.00
		TOTAL: \$116,345.00

116,256.00

**SUMMIT LAKE PAIUTE TRIBAL
CONSOLIDATED TRIBAL GOVERNMENT
AID TO TRIBAL GOVERNMENT
BUDGET JUSTIFICATION**

January 01, 2008 - December 31, 2008

7000 - Salaries/Wages: This line item cost for expenses associated with the procurement of salaries/wages for the Summit Lake Paiute Tribal officials/staff.

Receptionist Secretary: 50% wages \$16,692.00

7220- Employers' FICA @ 7.65%: This line item covers costs for expenses associated with the procurement of Fringe Benefit payments of those receiving salaries/wages. **\$1,200.00**

7250- State Unemployment @ 5.4%: This line item covers costs for expenses associated with the procurement of the employer's share of State Unemployment payments. **\$902.00**

7260- State Worker's Comp @ 5%: This line item covers cost for expenses associated with the procurement of the employer's share of State Employer's Tax payments on behalf of the Tribal Staff. **\$835.00**

8020- Tribal Council Compensation: This line item covers costs for expenses associated with the procurement of payment for services performed by the Tribal Council Members. **\$30,000.00**

8080 - Professional Services: This line item covers costs associated with the procurement of payment for services provided to the Tribe and programs by consultants; legal advisors; and other services. **\$10,000.00**

8100 - Office Supplies: This line items covers cost for expenses associated with the procurement of payment of purchasing consumable office supplies, material and related costs and expenses. **\$2,500.00**

8200 - Communications: This line item covers costs for expenses associated with the procurement of payment for services for communication needs of the Summit Lake Paiute Tribe; telephone; fax; mail; satellite; postage; email and other forms of communication. **\$3,300.00**

8400 - Occup-Rent: This line item covers costs for expenses associated with the procurement of payment for the rental for housing Tribal Government Documents and other Tribal Administrative needs. **\$15,000.00**

8410- Occup- Utilities: This line item covers costs for expenses associated with the procurement of payment for electricity, power, propane, natural gas used at the Tribal Offices located on and off the reservation. **\$1,500.00**

8500- Equipment: This line item covers for expenses associated with the procurement for payment for purchasing furniture and equipment for the administration and government to improve program services to the Tribal Membership, general public, and other entities. **\$3,100.00**

8510- Equipment Leasing/Rentals: This line item covers cost associated with the procurement of payment for the rental and leasing of small and light equipment and machinery. **\$500.00**

8610- Printing/Binding Expenses: This line item covers costs for expenses associated with the procurement of payment for printing and binding of reports, brochures, forms, letterheads, envelopes, business cards, operational manuals and other related expenses. **\$317.00**

8720- Travel: This line item covers costs for expenses associated with the procurement of payment for travel costs for tribal council to attend and participate in meetings, work sessions, conferences, and training's (i.e. per diem, airfare, car rentals, milage and other related expenses). **\$10,000.00**

8725- Moving Expenses: This line items covers costs associated with the moving expenses of the tribal administrative offices, relocation cost and other associated expenses. **\$2,600.00**

8740- Fuel: This line item covers cost associated with the procurement of payment of purchasing fuel (diesel/gasoline). **\$400.00**

8800- Seminars/Conferences: This line item covers costs for expenses associated with the procurement of payment for registration, expenses, and other related costs and expenses for attending seminars/conferences. **\$1,500.00**

9200 - Dues/Subscriptions: This line item covers costs for expenses associated with the procurement of payment for membership dues to organizations, subscriptions, periodicals and other purchases of books and associated items. **\$1,500.00**

9730 - Furniture & Equipment: This line item covers costs for expenses associated with the procurement of payment for purchasing furniture and equipment for Tribal Offices to improve program services. **\$2,500.00**

9733- Vehicles: This line item covers costs for expenses associated with the procurement of payment for leasing or purchasing of vehicles, to be utilized by the Tribal Government. **\$12,000.00**

Total ATG: \$116,346.00

**SUMMIT LAKE PAIUTE TRIBE
CONSOLIDATED TRIBAL GOVERNMENT PROGRAM
CONTRACT NO. CTH61T65557
INDIAN CHILD WELFARE ACT PROGRAM COMPONENT**

**SCOPE OF WORK
January 01, 2008 through December 31, 2008**

A. INDIAN CHILD WELFARE ACT (ICWA) SERVICES:

Under the Indian Child Welfare Act (ICWA) Services, of the Consolidated Tribal Government Program, the Tribe will provide the following services to enrolled Tribal Members:

- I. Develop guidelines and procedures for submission, review and approval by the Tribal Council to provide the Indian Child Welfare Act (ICWA) Services to enrolled Summit Lake Paiute Tribal Members. The guidelines and procedures are to be in compliance with the Indian Child Welfare Act (ICWA) Regulations.
- II. Develop forms and other relevant documents for submission, review and approval by the Tribal council that meet the guidelines and regulations of the Indian Child Welfare Act (ICWA).
- III. Enforce the Indian Child Welfare Act (ICWA) Services in State Court proceedings by assisting Summit Lake Paiute Tribal Members with the required paperwork, make recommendations to the court and referrals to other service entities, maintain accurate and confidential records and conduct follow up until the case is closed.
- IV. Develop procedures and disseminate information necessary to obtain foster home licenses for Indian families in the community.
- V. Pursue funding for a Social Services Program for enrolled Summit Lake Paiute Tribal Members.

SUMMIT LAKE PAIUTE TRIBE
FY 2008 PROPOSED BUDGET
INDIAN CHILD WELFARE ACT (ICWA)
Component of CTGP
CTH61T65557

Line Item No:	Justification	FY 2008 Proposed Budget
8020	Tribal Council Compensation	\$ 5,000.00
8080	Professional Services	10,523.00
8100	Office Supplies	200.00
8200	Communications	400.00
8410	Occup-Utilities	400.00
8610	Printing/Binding Expenses	150.00
8720	Travel	7,000.00
8800	Seminars/Conferences	500.00
9200	Dues/Subscriptions	150.00
		TOTAL: \$24,232.00

24,323.00

**SUMMIT LAKE PAIUTE TRIBAL
CTGP- INDIAN CHILD WELFARE (ICWA)
BUDGET JUSTIFICATION**

January 01, 2008 - December 31, 2008

8020- Tribal Council Compensation: This line item covers costs for expenses associated with the procurement of payment for services performed by the Tribal Council Members. **\$5,000.00**

8080 - Professional Services: This line item covers costs associated with the procurement of payment for services provided to the Tribe and programs by consultants; legal advisors; and other services. **\$10,523.00**

8100 - Office Supplies: This line items covers cost for expenses associated with the procurement of payment of purchasing consumable office supplies, material and related costs and expenses. **\$200.00**

8200 - Communications: This line item covers costs for expenses associated with the procurement of payment for services for communication needs of the Summit Lake Paiute Tribe; telephone; fax; mail; satellite; postage; email and other forms of communication. **\$400.00**

8410- Occup- Utilities: This line item covers costs for expenses associated with the procurement of payment for electricity, power, propane, natural gas used at the Tribal Offices located on and off the reservation. **\$400.00**

8610- Printing/Binding Expenses: This line item covers costs for expenses associated with the procurement of payment for printing and binding of reports, brochures, forms, letterheads, envelopes, business cards, operational manuals and other related expenses. **\$150.00**

8720- Travel: This line item covers costs for expenses associated with the procurement of payment for travel costs for tribal council to attend and participate in meetings, work sessions, conferences, and training's (i.e. per diem, airfare, car rentals, milage and other related expenses). **\$ 7,000.00**

8800- Seminars/Conferences: This line item covers costs for expenses associated with the procurement of payment for registration, expenses, and other related costs and expenses for attending seminars/conferences. **\$500.00**

9200 - Dues/Subscriptions: This line item covers costs for expenses associated with the procurement of payment for membership dues to organizations, subscriptions, periodicals and other purchases of books and associated items. **\$150.00**

TOTAL ICWA: \$ 24,232.00

**SUMMIT LAKE PAIUTE TRIBE
ENROLLMENT SERVICES COMPONENT
CONSOLIDATED TRIBAL GOVERNMENT PROGRAM**

Scope of Work 2008

Under the Enrollment Services Program component, of the Consolidated Tribal Government Program, the Summit Lake Paiute Tribe shall designate a Tribal/ Official as the acting Enrollment Officer to develop and implement the Enrollment Services for the Summit Lake Paiute Tribe.

The Enrollment Department of the Summit Lake Paiute Tribe will provide the following services:

1. Maintain, compile, and keep a current and accurate updated Tribal Membership listing of enrolled, deceased, relinquished, dis-enrolled, etc. Summit Lake Paiute Tribal Members.
2. Data entry and maintain the Tribal automated / computer based enrollment software.
3. Maintain accurate and confidential Enrollment Department.
4. Maintain an enrollment committee made up of Tribal Members of the Summit Lake Paiute Tribe.
5. Receive, review and ensure complete new enrollment applications to process and give to the Summit Lake Enrollment Committee and Tribal Council for final review and approval for membership with the Summit Lake Paiute Tribe in accordance with the Summit Lake Enrollment Ordinance Number VII and Summit Lake Articles of Association approved by the Secretary of Interior on June 8, 1965.

**Summit Lake Paiute Tribe
FY 2008 Proposed Budget
Enrollment - CTH61T65557
Component of CTGP**

Line Item No.	Line Item	FY 2008 Proposed Budget
8030	Enrollment Committee Fees	\$ 2,700.00
8080	Professional Services	\$ 1,000.00
8100	Office Supplies	\$ 1,254.00
8200	Communications	\$ 500.00
8720	Travel	\$ 3,200.00
	TOTAL:	\$ 8,654.00

BUDGET JUSTIFICATION

- 8030 Enrollment Committee Fees:** This line item covers costs associated with the procurement of payment for services provided to the Tribe by the Enrollment Committee to conduct meetings regarding th Summit Lake Paiute Tribe's Enrollment and also to provide compensation to Committee Members for administrative duties as required. **(\$2,700.00)**
- 8080 Professional Services:** This line item covers costs associated with the procurement of payment for services provided to the Tribe and programs by consultants on matters requiring professional consultant services. This is to include improving management capability and infrastructure development to best accommodate the needs of the Tribe, the membership and programs, which would enable the Tribe to become self-sufficient and self-sustaining as an autonomous Tribal entity. **(\$1,000.00)**
- 8100 Office Supplies:** This line item covers costs for expenses associated with the procurement of payment of purchasing consumable office supplies, materials and related costs and expenses. **(\$1,254.00)**
- 8200 Communications (Telephone/Fax/Postage):** This line item covers costs for expenses associated with the procurement of payment for the services of the telephone communications, the transmission and receiving of documents via the fax machine and the purchase of postage for the postage machine for mailing of correspondence by the administration and Tribal Council and related costs and expenses. **(\$500.00)**
- 8720 Travel:** This line item cover costs associated with the procurement of payment for travel costs for Tribal staff and Council Members to attend and participate in meetings, conferences, and training within or out of State (i.e. per diem, airfare, train, bus, taxi fares, car rentals, mileage for POV and related costs and expenses). **(\$3,200.00)**