

**RESOLUTION OF THE SUMMIT LAKE PAIUTE TRIBAL COUNCIL
OF THE SUMMIT LAKE PAIUTE TRIBE OF NEVADA**

RESOLUTION NO: SL-04-2008

CONCERNING: RE-CONTRACT RANGE MANAGEMENT & IMPROVEMENT PROGRAM FOR FISCAL YEAR (FY) 2008.

WHEREAS, the Summit Lake Paiute Indian Tribe is organized, pursuant to Section 16 of the Indian Reorganization Act of June 18, 1934 (48 Statute 984), as amended, with the Articles of Association, and approved by the Secretary of Interior on January 08, 1965, granting certain powers to the Summit Lake Paiute Tribal Council; and

WHEREAS, the Summit Lake Paiute Tribe has, in the past received funding from the Bureau of Indian Affairs, pursuant to Public Law 93-638, to provide Range Management & Improvement services under the Tribal Priority Allocations for the benefit of the Tribe and its members; and

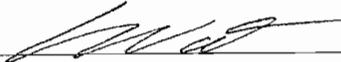
WHEREAS, the Summit Lake Paiute Tribal Council has deemed it to be in the best interest of the Tribe, to Re-Contract with the Bureau of Indian Affairs, the Range Management & Improvement Program for FY 2008, to continue to provide Range Management & Improvement for the Summit Lake Paiute Tribe of Nevada; and

NOW THEREFORE BE IT RESOLVED, that the Summit Lake Paiute Tribal Council the governing body of the Summit Lake Paiute Tribe of Nevada, hereby submits to the Bureau of Indian Affairs, the Re-Contract application for the Range Management & Improvement Program, pursuant to Public Law 93-638, with the following terms and conditions:

1. The Tribal Officials authorized to submit, negotiate, and execute the contract and any amendments thereto, shall be the: Tribal Chairperson; Council Secretary/Treasurer; Acting Chief Administrative Officer; and the Natural Resource Director.
2. The authorities granted by this resolution shall remain in effect until such time the contract is closed out.
3. The contract date of the Range Management & Improvement Program will be from January 01, 2008 through December 31, 2008.
4. The Tribal Chairperson; Council Secretary/Treasurer; Acting Chief Administrative Officer; and Natural Resource Director are authorized to make any and all necessary expenditures consistent with the intent of the proposed contract, in accordance with the Fiscal Policies and Procedures of the Summit Lake Paiute Tribe of Nevada.

CERTIFICATION

I, Lorraine Watson, Secretary/Treasurer of the Summit Lake Paiute Tribe of Nevada; hereby certify that the above Resolution SL-04-2008, was brought before the Summit Lake Paiute Tribal Council at a duly held meeting on this 19th day of January 2008, with -3- Tribal Council Members present constituting a quorum; and the vote to enact Resolution SL-04-2008 was: -2- For; -0- Against; and -0- Abstaining; with Acting Chairperson presiding and not voting and this resolution has not been rescinded, revoked, nor amended.



Lorraine Watson

Secretary/Treasurer of the Summit Lake Paiute Tribal Council

Date: 19th Jan 2008

**SUMMIT LAKE PAIUTE TRIBE
FY-2008 CONTRACT RENEWAL REQUEST**

**RANGE MANAGEMENT & IMPROVEMENT PROGRAM
CTH61T65558**

January 19, 2008

A. The full name, address and telephone number of the Indian Tribe proposing to contract:

Summit Lake Paiute Tribe
653 Anderson Street
Winnemucca, NV 89445
(775) 623-5151

B. The full name (s) of the Indian tribe proposed to be serviced:

Summit Lake Paiute Tribe of Nevada

C. A copy of the authorizing resolution from the Indian Tribe(s) to be served:

Copy of Resolution No. SL-04-2008, dated January 19, 2008 is attached.

D. The name, title, and signature of the authorized representative of the Indian Tribe submitting the contract proposal.


Jerri Lynn Barlese, Acting Tribal Chairperson


Date

E. A brief statement of the programs, functions, services, or activities that the tribal organization proposes to perform, including:

1. A description of the geographical service area, if applicable to be served.

The geographical service area affected is the Summit Lake Indian Reservation in Nevada. The Tribe maintains offices on and off the reservation.

2. The estimated number of Indian people who will receive the benefits or services under the proposed contract.

The estimated number to benefit; directly and indirectly from this program is 123. This number is based on Enrollment Records.

3. An identification of any local, Area, regional, or national level departmental programs, functions, services, or activities to be contracted, including administrative functions.

The Range Management & Improvement Program at the TPA levels would allow the Tribe Range Management & Improvement to the Summit Lake Paiute Tribal Reservation.

4. A description of the proposed program standards.

No Changes

5. An identification of the program reports, data and financial reports that the Indian tribe will provide, including their frequency.

Submission of Reports. The Contractor shall submit the following required reports to the Awarding Official through the Western Nevada Agency Superintendent:

- a. Contractor shall submit the required SF-269 to the Awarding Official's Representative on a quarterly basis within thirty (30) days after each calendar quarter of the contract period.
- b. Quarterly and Annual Narrative Reports, shall be submitted within thirty (30) days after the expiration of this contract, and shall include:
 - 1) An accounting of the amounts and purpose for which the contract funds were expended;
 - 2) Information of the conduct of the program or service;
 - 3) The extent to which the goals and objectives of the tribe were accomplished; and

6. A description of any proposed redesign of the program, services, functions, or activities to be contracted.

No Changes.

7. Minimum staff qualifications proposed by the Indian Tribe and tribal organization.

Maintenance Foreman same as Roads Operation & Maintenance Contract.

8. A statement that the Indian Tribe will meet the minimum procurement, property and financial management standards set forth in Subpart F, subject to any waiver that may have been granted under Subpart K.

The Summit Lake Paiute Tribe of Nevada here by certifies the minimum procurement, property and financial management standards set forth in 25 CFR Subpart F will be met.

F. The amount of funds requested, including:

The Tribe is requesting an estimated budget amount of \$ 15,838 a copy of the Budget and Budget Justification is attached.

- 1. An identification of the funds requested by programs functions, services, or activities, under section 106 (a)(1) of the Act, including the Indian tribe's share of funds related to such programs, functions, services, or activities, if any, from any Department local, area, regional, or national level.**
- 2. An identification of the amount of direct contract support costs, including one-time start-up or pre-award costs under 106 (a)(2) and related provisions of the Act, presented by major categories such as:**
- 3. An identification of funds the Indian tribe request to recover for indirect contract support costs. This funding request must include either:**
 - a. A copy of the most recent negotiated indirect cost rate agreement; or,**
 - b. an estimated amount requested for indirect cost, pending timely establishment of a rate or negotiation of administrative overhead costs.**

Current approved Indirect Cost Rate is 47.1%. Tribe is currently waiting on approval and negotiations on Indirect Cost Proposal from the Inspector General.

- 4. To the extent not stated elsewhere in the budget or previously reported to the Secretary, any pre-award costs, including the amount and time period covered or to be covered; and**

None requested.

- 5. At the option of the Indian tribe, an identification of programs, functions, services, or activities specified in the contract proposal which will be funded from sources other than the Secretary.**

Program will be operated with funds from the Bureau of Indian Affairs, Department of the Interior.

G. The proposed starting date and term of the contract.

January 1, 2008 through December 31, 2008

H. In the case of a cooperative agreement, the nature and degree of Federal programmatic involvement anticipated during the term of the agreement.

An Intergovernmental Personnel Act (IPA) agreement was negotiated between the Summit Lake Paiute Tribe (Tribe) and the U.S. Fish and Wildlife Service (Service) to assign a Service employee to serve as the Natural Resource Director for the Tribe. The period of this assignment is two years from March 18, 2007 to March 14, 2009. The IPA may be extended for a longer period provided parties to the agreement are mutually satisfied.

I. The extent of any planned use of Federal personnel and Federal resources.

An Intergovernmental Personnel Act (IPA) agreement was negotiated between the Summit Lake Paiute Tribe (Tribe) and the U.S. Fish and Wildlife Service (Service) to assign a Service employee to serve as the Natural Resource Director for the Tribe. The period of this assignment is two years from March 18, 2007 to March 14, 2009. The IPA may be extended for a longer period provided parties to the agreement are mutually satisfied.

J. Any proposed waiver(s) of the regulations in this part; and

Not applicable.

K. A statement that the Indian tribe will implement procedures appropriate to the programs, functions, services or activities proposed to be contracted, assuring the confidentiality of medical records and of information relating to the financial affairs of individual Indians obtained under the proposed contract, or as otherwise required by law.

The Summit Lake Paiute Tribe will implement procedures appropriate to programs, functions, services or activities proposed to be contracted, assuring the confidentiality of medical records and of information relating to the financial affairs of individual Indians obtained under the proposed contract, or as otherwise required by law.

SUMMIT LAKE PAIUTE TRIBE
RANGE MANAGEMENT & IMPROVEMENT PROGRAM CONTRACT
CTH61T65558
2008 BUDGET

Line Item No.	Line Item Name	Budget Amount
7000	Salaries/Wages	\$ 11,232.00
7220	Employer's FICA	\$ 859.25
7250	State Unemployment	\$ 539.14
7260	State Worker's Comp	\$ 1,684.80
8051	Noxious Weed Control	\$ 100.00
8413	Occup – Maintenance Facilities	\$ 100.00
8740	Fuel (Diesel/Gasoline)	\$ 30.81
9733	Vehicles	\$ 1,292.00
	TOTAL:	\$ 15,838.00

**THE SUMMIT LAKE PAIUTE TRIBE
NATURAL RESOURCE (RANGE) PROGRAM
CONTRACT CTH61T65558
FY 2007 SCOPE OF WORK**

1) **Plan of Operation.** The Tribe shall provide all necessary qualified personnel, subcontractors, equipment, facilities, and services necessary to fulfill the requirements of this Conservation/Improvement Program.

a. Employ the following employee with associated duties:

i. Maintenance Foreman

- (1) Monitor land and habitat utilization.
- (2) Coordinate and assist in the building/ repair of new and existing fences.
- (3) Monitor stock to ensure only the permittee's stock are in the assigned areas.
- (6) Receive training in proper utilization levels in order to minimize damage to riparian areas.
- (7) Coordinate and assist in the water development necessary to provide watering facilities for stock.
- (8) Positions will be cost shared with the Fisheries, Irrigation O & M Program; and, Roads O & M Programs.

b. Noxious Weed Program

- i. Herbicide application shall be done under the supervision of a certified applicator.
- ii. Chemical Applicator's Certification Training: At least one tribal employee will receive chemical applicator's training and will be certified. This person will oversee all tribal chemical Weed control on the Summit Lake Reservation.
- iii. Noxious weed control program: The tribe will chemically treat noxious weeds found on the reservation, which pose a threat to rangeland and riparian areas. This may include irrigated areas, as weeds could spread from there to range and riparian areas. Noxious weeds to be treated include, but not limited to:

Salt cedar
Canadian thistle
Russian knapweed
Other knopweeds
Leafy spurge
Other spurges

All chemical spraying will be done in accordance with the label for that particular chemical.

**SUMMIT LAKE PAIUTE TRIBE
653 ANDERSON STREET
WINNEMUCCA, NEVADA 89445
(775) 623-5151 FAX: (775) 623-0558**

JOB ANNOUNCEMENT

POSITION TITLE: Maintenance Foreman **RATE OF PAY:** \$8.00 - \$12.50 per hour (DOE)
OPENING DATE: To Be Announced **PROGRAM TITLE:** Fisheries/Range/Roads
CLOSING DATE: Until Filled **DURATION OF EMPLOYMENT:** Regular, Full Time (DOF)
BENEFITS: Insurance, Paid Holidays/Vacations/Sick Leave

JOB SUMMARY: Incumbent is responsible for assisting other staff in routine duties and responsibilities. Must possess mechanical abilities, carpentry skill, experience in operating and maintenance of heavy equipment

DUTIES AND RESPONSIBILITIES:

1. Responsible for providing security.
2. Responsible for the maintenance of Tribal equipment, property and facilities.
3. Will operate and repair various types of equipment and tools.
4. Will assist with the collection and recording of data.
5. Prepare and maintain equipment inventory.
6. Provide road maintenance, including but not limited to, snow removal, culvert maintenance and graveling roads.
7. Develop a work plan and schedule regarding maintenance needs and priorities.
8. Supervise maintenance employees on a daily basis.
9. Responsible for the operation, repair (when applicable), maintenance and record keeping for GSA and Tribal vehicles.
10. Responsible for maintaining and filling insurance/tort claims for GSA vehicles and facilities.
11. Will perform other duties as assigned.

Preferred Qualifications:

1. Ability to develop work schedules and maintain data inventory.
2. Ability to interpret and apply various rules, regulations policies and procedures.

MINIMUM QUALIFICATIONS:

1. High School Diploma or GED or a minimum of one/two years work experience in facilities maintenance or a related field.
2. Incumbent must be able to live and work in a remote area for an extended time, under primitive conditions and inclement weather.
3. Must have one year of supervisory experience.
4. Must be self motivated, able to understand verbal and written instructions.
5. Must have skills regarding mechanical and carpentry activities.
6. Must have work experience operating and maintaining heavy equipment and power tools.
7. Must be in good physical condition and be able to lift a minimum of 25 pounds.

TO WHOM POSITION REPORTS: Chairperson

TRAVEL REQUIREMENTS: Travel to reservation, Council meetings, and workshops as needed.

DRIVER'S LICENSE: Must possess a valid driver's license.

OVERTIME STATUS: Non-exempt

PROBATIONARY PERIOD: 180 days; accrual of annual leave following the completion of probation.

TRIBAL MEMBER AND INDIAN PREFERENCE

The Summit Lake Paiute Tribe is a Tribal member and Indian preference employer, in accordance with Section 7 (b) (c) of Public Law 93-638, the Indian Self-Determination Act. However, in all other instances the Tribe complies with Title VII of the Civil Rights Act of 1964 and does not discriminate on the basis of age, race, creed, sex, sexual orientation, religion or national origin.