

**RESOLUTION OF THE SUMMIT LAKE PAIUTE TRIBAL COUNCIL  
OF THE SUMMIT LAKE PAIUTE TRIBE OF NEVADA**

**RESOLUTION NO: SL-03-2008**

**CONCERNING: RE-CONTRACT THE ROADS OPERATION &  
MAINTENANCE PROGRAM FOR FISCAL YEAR (FY) 2008.**

WHEREAS, the Summit Lake Paiute Indian Tribe is organized, pursuant to Section 16 of the Indian Reorganization Act of June 18, 1934 (48 Statute 984), as amended, with the Articles of Association, and approved by the Secretary of Interior on January 08, 1965, granting certain powers to the Summit Lake Paiute Tribal Council; and

WHEREAS, the Summit Lake Paiute Tribe has, in the past received funding from the Bureau of Indian Affairs, pursuant to Public Law 93-638, to provide Roads Operation & Maintenance services under the Tribal Priority Allocations for the benefit of the Tribe and its members; and

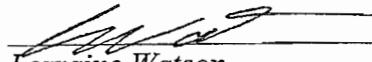
WHEREAS, the Summit Lake Paiute Tribal Council has deemed it to be in the best interest of the Tribe, to Re-Contract with the Bureau of Indian Affairs, the Roads Operation & Maintenance Program for FY 2008, to continue to provide Roads Operation & Maintenance for the Summit Lake Paiute Tribe of Nevada; and

NOW THEREFORE BE IT RESOLVED, that the Summit Lake Paiute Tribal Council the governing body of the Summit Lake Paiute Tribe of Nevada, hereby submits to the Bureau of Indian Affairs, the Re-Contract application for the Roads Operation & Maintenance Program, pursuant to Public Law 93-638, with the following terms and conditions:

1. The Tribal Officials authorized to submit, negotiate, and execute the contract and any amendments thereto, shall be the: Tribal Chairperson; Council Secretary/Treasurer; Acting Chief Administrative Officer; and the Natural Resource Director.
2. The authorities granted by this resolution shall remain in effect until such time the contract is closed out.
3. The contract date of the Roads Operation & Maintenance Program will be from January 01, 2008 through December 31, 2008.
4. The Tribal Chairperson; Council Secretary/Treasurer; Acting Chief Administrative Officer; and Natural Resource Director are authorized to make any and all necessary expenditures consistent with the intent of the proposed contract, in accordance with the Fiscal Policies and Procedures of the Summit Lake Paiute Tribe of Nevada.

**CERTIFICATION**

*I, Lorraine Watson, Secretary/Treasurer of the Summit Lake Paiute Tribe of Nevada; hereby certify that the above Resolution SL-03-2008, was brought before the Summit Lake Paiute Tribal Council at a duly held meeting on this 19<sup>th</sup> day of January 2008, with -3- Tribal Council Members present constituting a quorum; and the vote to enact Resolution SL-03-2008 was: -2- For; -0- Against; and -0- Abstaining; with Acting Chairperson presiding and not voting and this resolution has not been rescinded, revoked, nor amended.*

  
\_\_\_\_\_

Lorraine Watson

Secretary/Treasurer of the Summit Lake Paiute Tribal Council

Date: 19<sup>th</sup> Jan 2008

**SUMMIT LAKE PAIUTE TRIBE  
FY-2008 CONTRACT RENEWAL REQUEST**

**ROADS OPERATION & MAINTENANCE PROGRAM  
CTH61T65559**

**January 19, 2008**

**A. The full name, address and telephone number of the Indian Tribe proposing to contract:**

Summit Lake Paiute Tribe  
653 Anderson Street  
Winnemucca, NV 89445  
(775) 623-5151

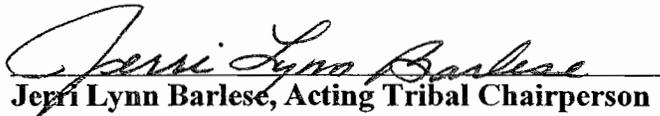
**B. The full name (s) of the Indian tribe proposed to be serviced:**

Summit Lake Paiute Tribe of Nevada

**C. A copy of the authorizing resolution from the Indian Tribe(s) to be served:**

Copy of Resolution No. SL-03-2008, dated January 19, 2008 is attached.

**D. The name, title, and signature of the authorized representative of the Indian Tribe submitting the contract proposal.**

  
Jerri Lynn Barlese, Acting Tribal Chairperson

  
Date

**E. A brief statement of the programs, functions, services, or activities that the tribal organization proposes to perform, including:**

- 1. A description of the geographical service area, if applicable to be served.**

The geographical service area affected is the Summit Lake Indian Reservation in Nevada. The Tribe maintains offices on and off the reservation.

- 2. The estimated number of Indian people who will receive the benefits or services under the proposed contract.**

The estimated number to benefit; directly and indirectly from this program is 123. This number is based on Enrollment Records.

3. **An identification of any local, Area, regional, or national level departmental programs, functions, services, or activities to be contracted, including administrative functions.**

The Roads Operation & Maintenance Program at the TPA levels would allow the Tribe to provide minimal snow removal and monitor road conditions.

4. **A description of the proposed program standards.**

No Changes

5. **An identification of the program reports, data and financial reports that the Indian tribe will provide, including their frequency.**

Submission of Reports. The Contractor shall submit the following required reports to the Awarding Official through the Western Nevada Agency Superintendent:

- a. Contractor shall submit the required SF-269 to the Awarding Official's Representative on a quarterly basis within thirty (30) days after each calendar quarter of the contract period.
- b. Quarterly and Annual Narrative Reports, shall be submitted within thirty (30) days after the expiration of this contract, and shall include:
  - 1) An accounting of the amounts and purpose for which the contract funds were expended;
  - 2) Information of the conduct of the program or service;
  - 3) The extent to which the goals and objectives of the tribe were accomplished; and

6. **A description of any proposed redesign of the program, services, functions, or activities to be contracted.**

No Changes.

7. **Minimum staff qualifications proposed by the Indian Tribe and tribal organization.**

Maintenance Foreman job description attached.

8. **A statement that the Indian Tribe will meet the minimum procurement, property and financial management standards set forth in Subpart F, subject to any waiver that may have been granted under Subpart K.**

The Summit Lake Paiute Tribe of Nevada here by certifies the minimum procurement, property and financial management standards set forth in 25 CFR Subpart F will be met.

**F. The amount of funds requested, including:**

The Tribe is requesting an estimated budget amount of \$43,904.30 A copy of the Budget and Budget Justification is attached.

- 1. An identification of the funds requested by programs functions, services, or activities, under section 106 (a)(1) of the Act, including the Indian tribe's share of funds related to such programs, functions, services, or activities, if any, from any Department local, area, regional, or national level.**
- 2. An identification of the amount of direct contract support costs, including one-time start-up or pre-award costs under 106 (a)(2) and related provisions of the Act, presented by major categories such as:**
- 3. An identification of funds the Indian tribe request to recover for indirect contract support costs. This funding request must include either:**
  - a. A copy of the most recent negotiated indirect cost rate agreement; or,**
  - b. an estimated amount requested for indirect cost, pending timely establishment of a rate or negotiation of administrative overhead costs.**

Current approved Indirect Cost Rate is 47.1%. Tribe is currently waiting on approval and negotiations on Indirect Cost Proposal from the Inspector General.

- 4. To the extent not stated elsewhere in the budget or previously reported to the Secretary, any pre-award costs, including the amount and time period covered or to be covered; and**

None requested.

- 5. At the option of the Indian tribe, an identification of programs, functions, services, or activities specified in the contract proposal which will be funded from sources other than the Secretary.**

Program will be operated with funds from the Bureau of Indian Affairs, Department of the Interior.

**G. The proposed starting date and term of the contract.**

January 1, 2008 through December 31, 2008

**H. In the case of a cooperative agreement, the nature and degree of Federal programmatic involvement anticipated during the term of the agreement.**

An Intergovernmental Personnel Act (IPA) agreement was negotiated between the Summit Lake Paiute Tribe (Tribe) and the U.S. Fish and Wildlife Service (Service) to assign a Service employee to serve as the Natural Resource Director for the Tribe. The period of this assignment is two years from March 18, 2007 to March 14, 2009. The IPA may be extended for a longer period provided parties to the agreement are mutually satisfied.

**I. The extent of any planned use of Federal personnel and Federal resources.**

An Intergovernmental Personnel Act (IPA) agreement was negotiated between the Summit Lake Paiute Tribe (Tribe) and the U.S. Fish and Wildlife Service (Service) to assign a Service employee to serve as the Natural Resource Director for the Tribe. The period of this assignment is two years from March 18, 2007 to March 14, 2009. The IPA may be extended for a longer period provided parties to the agreement are mutually satisfied.

**J. Any proposed waiver(s) of the regulations in this part; and**

Not applicable.

**K. A statement that the Indian tribe will implement procedures appropriate to the programs, functions, services or activities proposed to be contracted, assuring the confidentiality of medical records and of information relating to the financial affairs of individual Indians obtained under the proposed contract, or as otherwise required by law.**

The Summit Lake Paiute Tribe will implement procedures appropriate to programs, functions, services or activities proposed to be contracted, assuring the confidentiality of medical records and of information relating to the financial affairs of individual Indians obtained under the proposed contract, or as otherwise required by law.

SUMMIT LAKE PAIUTE TRIBE  
ROADS OPERATION AND MAINTENANCE PROGRAM CONTRACT  
CTH61T65559  
2008 BUDGET

Line Item No.	Line Item Name	Budget Amount
7000	Salaries/Wages	\$ 16,551.60
7220	Employer's FICA	\$ 1,266.20
7250	State Unemployment	\$ 894.00
7260	State Worker's Comp	\$ 248.50
8200	Communications	\$ 1,200.00
8410	Occup - Utilities	\$ 1,000.00
8500	Equipment	\$ 1,000.00
8510	Equipment Leasing/Rental	\$ 2,000.00
8720	Travel	\$ 1,000.00
8730	Vehicle/Equipment Maintenance	\$ 5,811.00
8740	Fuel (Diesel/Gasoline)	\$ 2,300.00
9733	Vehicles	\$ 10,633.00
	<b>TOTAL:</b>	\$ 43,904.30

Summit Lake Paiute Tribe  
**FY 2008 Budget Justifications**  
Roads Operation & Maintenance Program  
Contract No. CTH61T65559

**7000 – Salaries/Wages:** This line item covers costs for expenses associated with the procurement of salaries/wages for staff employed by the Summit Lake Paiute Tribe.

Maintenance Foreman @ 10.61/hour X 1560 hrs (75 %) \$16,551.60

**TOTAL: \$16,551.60**

**7220 – Employers' FICA:** This line item covers costs for expenses associated with the procurement of Fringe Benefit payments on behalf of the Tribal staff. The current Federal Insurance Compensation Act line Item is calculated at 7.65% of the salaries. **(\$ 1,266.20)**

**7250 – State Unemployment:** This line item covers costs for expenses associated with the procurement of the employer's share of State Unemployment payments on behalf of the Tribal staff. The current State Unemployment has been calculated at 5.4% of the wage. **(\$ 894.00)**

**7260 – State Worker's Comp:** This line item covers costs for expenses associated with the procurement of the employer's share of State Worker's Comp. payments on behalf of the Tribal staff. The current State Worker's Comp has been calculated at 15%. **(\$ 248.50)**

**8200 – Communications (Telephone/Fax/Postage):** This line item covers costs for expenses associated with the procurement of payment for the services of the telephone communications, satellite internet at reservation, transmission and receiving of documents via of the fax machine and the purchase of postage for the postage machine for mailing of correspondence by the administration and Tribal Council and related costs and expenses. **(\$1,200.00)**

**8410 – Occup. Utilities:** This line item covers costs for expenses associated with the procurement of payment for electricity, propane and natural gas used on and off the reservation **(\$1,000.00)**

**8500 – Equipment:** This line item covers costs for expenses associated with the procurement for payment for purchasing furniture and equipment for the Roads Operation & Maintenance. **(\$1,000.00)**

**8510 – Equipment Leasing/Rental:** This line item covers costs for expenses associated with the procurement for payment for Equipment Leasing/Rental **(\$2,000.00)**

**8720 – Travel:** This line item covers costs for expenses associated with the procurement of payment for travel costs for Tribal Staff and Council Members to attend and participate in

2008 Budget Justification  
Fisheries Management Program

meetings, conferences, and training (i.e. per diem, airfare, train, bus, taxi fares, car rentals, mileage for POV and related costs and expenses). **(\$1,000.00)**

**8730 – Vehicle/Equipment Maintenance:** This line item covers costs associated with the procurement of payment for the maintenance of the vehicles and equipment leases or owned by the Tribe. This is to include purchases of oil, filters, grease and other supplies and materials for the maintenance of the Tribal vehicles and equipment. **(\$5,811.00)**

**8740 – Fuel (Diesel/Gasoline):** This line item covers costs associated with the procurement of payment of purchasing fuel (diesel/gasoline). **(\$2,300.00)**

**9733 – Vehicles:** This line item covers costs associated with the procurement of payment for leasing or purchase of vehicles, to be utilized by the Tribal Administration Staff and Council Members, to conduct program activities requiring travel. **(\$10,633.00)**



**TO WHOM POSITION REPORTS:** Chairperson

**TRAVEL REQUIREMENTS:** Travel to reservation, Council meetings, and workshops as needed.

**DRIVER'S LICENSE:** Must possess a valid driver's license.

**OVERTIME STATUS:** Non-exempt

**PROBATIONARY PERIOD:** 180 days; accrual of annual leave following the completion of probation.

#### **TRIBAL MEMBER AND INDIAN PREFERENCE**

The Summit Lake Paiute Tribe is a Tribal member and Indian preference employer, in accordance with Section 7 (b) (c) of Public Law 93-638, the Indian Self-Determination Act. However, in all other instances the Tribe complies with Title VII of the Civil Rights Act of 1964 and does not discriminate on the basis of age, race, creed, sex, sexual orientation, religion or national origin.