

**Summit Lake Council meeting**  
**Saturday September 16, 2006**  
**9:00 am**

**Meeting Location**  
**Inter Tribal Council of Nevada, Inc**  
**Conference Room**  
**680 Greenbrae Dr, Suite 263**  
**Sparks, Nevada 89510**

1. **Meeting call to order-** At 9:12 am the meeting was called to order by Chairman Steve Frank.
2. **Roll Call-** Warner Barlese, Jerri Barlese, Grayson Huitt were all present at the time
  - a. **Guests-** Dominic Casbarro, Delora Snapp, Lorraine Dyer, Helen Snapp, Audrey Frank, Page Linton, Carol Sampson, Buck Sampson, Matthew Brown
3. **Reading of minutes-** Warner Barlese requested to waive the reading of the minutes. Grayson Huitt motioned to waive, seconded by Jerri Barlese- it was the consensus of the council to waive the reading of the minutes.
4. **Unfinished business**
  - a. **Land assignments-** This discussion was tabled. Warner Barlese brought up the idea that council should have a work session on land assignments and ordinances. The reason for this was to be prepared as a council for when discussions take place, the same thoughts on land assignments and ordinances would be related to everyone.
  - b. **Land use plan-** This discussion was table. There was not enough information to have a decisive discussion and a work session will be scheduled for the plan.
  - c. **Snapp's land inheritance-** Helen Snapp discusses her inheritance on Snapp allotments. 2002 Snapp patriarch passed away and left heirs the allotments. Two heirs turned inherited land over to Helen Snapp. She is waiting for title for allotment to be delivered from BIA. Warner Barlese questioned if Helen has asked anyone else to buy the share. Helen chose not to answer that query. Warner Barlese submitted another question if Snapp's had a current appraisal for the allotment. Helen replied no, but will have another appraisal submitted after she receives the title. Since the title that Helen submitted for in July for has not been delivered to her, the council can not make any decision on buying the land from Helen.

**5. Reports**

- a. Chairman- Steve Frank advised that the BIA office has two vehicles and a fire suppression unit to donate to any tribe willing to take them. He questioned if the SLPT would be interested. He pointed out the unit may be housed in the maintenance shed when not in use. Warner question the logistics of keeping the unit locked in the building.
- b. Secretary/Treasurer- waived to go to new business on agenda.
- c. Finance (Salary/Travel) - waived to go to new business on agenda.
- d. Enrollment/Education/ICWA- waived to go to new business on agenda.
- e. Administrative report- Christine Harjo (contractor) has made many points that council was unaware of and council will take them into consideration.
  - i. Reference binder- Christine consolidated the resolutions, ordinances, articles, polices and procedures for the past three years in a binder. She advised that it should now be used as a reference book. No minutes were found by Christine to put in the binder.
  - ii. Emergency fund policy- Christine could not find the emergency fund policy. There is a resolution, but no policy. Christine gathered the available education and employment assistance guidelines. There are inconsistencies in what was procured. She pointed out verbiage that contradicted itself. She requested that the council look closely at the information. There are possibilities that policies were based on these conflicting guidelines. Finance reports are needed to verify this information. She advised that these funds may affect the consolidated tribal government funds. Lorraine Watson commented that people who borrow from the emergency funds are supposed to pay them back. Lorraine advised that the money is being channeled from the general funds and there is no written budget for general funds. Lorraine also commented that people who have been assisted by the emergency funds are written in a feeder file. Lorraine advised that the past Secretary/Treasurer has taken care of this file, but there is no control over the records if they turn up missing.
  - iii. Communication- Christine reported on interpersonal communication between the council members are not consistent and the staff in the office needs to know the chain of command. Also communication between the council and the tribal members has ceased. She recommends communicating with tribal members more effectively can start with the answering

machine that is in service after office hours. It needs to address that the number reached is to the SLPT office, office hours and the postal address.

- iv. SLPT office guidelines recommendations- professional dress is to best represent the tribe. Staff meetings at least once a month. Utilizing the staff to their full capabilities. Document security should procedures should be emphasized. Computers are not linked together so a system needs to be implemented to backup the information on the computers. That backup information needs to be kept in a fireproof safe. It was advised by Dominic that a back up system is in place per Warner Barlese and the information is stored outside the office. All computers should be password protected. These procedures should be implemented so if any personnel leave, some one can pick up the slack with little training.
- v. Council personnel recommendations- Learn the policies and ordinances so no bad information is given out by the council. Find out what grants and contracts are in effect so progress reports can be given. Put together a budget. Steve Frank and Warner Barlese volunteered to get together to make a budget. Update and secure the safety and security manuals for the reservation. Caution signs should be put up on the reservation to warn any personnel that work there. I.e. the fishery, the maintenance building, the hatchery, the office, etc. Plans and goals for the reservation and tribal needs will need to be made for next year. Use deadlines so that progress can be tracked with the new plans and goals.
- vi. Check signing policy- Christine recommended that two check signers should be available at all times. If possible the check signers should be alternated every month or two weeks.

## **6. New business**

- a. Grazing- Council spoke on the noxious weeds and the cattle guards that need to be cleaned. The option of putting in a new cattle guard was discussed. Fencing around the reservation needs to be repaired or replaced. Council discussed the land use plan and if grazing were to happen, the fences would need to be checked and repaired if necessary in all designated grazing areas. As was the implementation of a Volunteer Day, where members or volunteers would go out on a weekend and clean the reservation and cut down the weeds.
- b. Dave Smith, Roads Inventory by BIA, Western Regional Office- Matt Spaulding introduce himself as a worker in the Noxious Weeds

Department for the BIA. His task is to go to the reservations to conduct an on-site inventory their natural resources. He advised that Summit Lake reservation has the best natural Resource in Nevada. Reservation is almost at limit for natural resources; the water system is in "great shape", there is lots of healthy game (fish, sage hen, and antelope), and the mustangs are healthy. The downside of the report is that the vegetation is too good. Mother Nature will harvest the land by sending animals to eat it down or fire to burn it off. The fire cycle will happen every 10 to 50 years. If a fire happens, the vegetation build up will contribute to a catastrophic event on the reservation. Some options are grazing, controlled burns, or cutting back the vegetation.

- c. HUD onsite visit at Summit Lake with Cristal Quinn- Cristal will be visiting the reservation on September 27<sup>th</sup>, 28<sup>th</sup>, and 29<sup>th</sup> to view the progress and review the decisions the council has made regarding a well and housing sites. Council discussed going out to meet and show Cristal around the reservation.
- d. Charles Alexander- Natural Resource Director Position- Charles introduced himself and advised that he would like a part time position to help with the contracts and grants. He would like to help out by making sure the grants are being used as planned. He proposed working out of his home on the week days and travel on the weekend to the reservation if necessary. Charles has worked for the SLPT previously.
- e. SLPT logo- No logo is in use. One would need to be created and copy written. The logo was tabled.
- f. Enrollment Cards- the office has to figure out how to make the cards. Afterwards, an announcement will be sent out to SLPT members so that they can have theirs made. The possibility of charging for the cards was discussed. For the members who have current enrollment cards may be charged \$5.00, for members who do not have current enrollment card, or who have never had one, \$10.00. The enrollment cards were tabled.
- g. Employee ID Cards- discussion waived for further review.
- h. Open floor discussion-
  - i. Audrey Frank made a comment that the people that show up about the grazing and the fisheries were full of information. Also that it is good to see the council working together to get the programs running again, especially the Fishery program. She advised that she thought the last council had thought the fishery program "had gone to pot." She expressed her

appreciation for the new council and the information discussed in the meeting.

- ii. Page Linton commented that her grandmother Dolly Sam owns part of an allotment out on the reservation and Page is trying to convince her grandmother to give her the allotment. Page advised that she was opposed to grazing until she learned some of the benefits at the meeting.
  - iii. Warner Barlese introduces the comment that Lorraine Watson, Vice Chairperson, and Grayson Huitt, councilperson, should not be having a physical confrontation at the office. All comments afterwards regarding this will be introduced later as a supplement to these minutes.
7. **Next Agenda-** Next meeting is October 21, 2006. This will be the general meeting for the Summit Lake Pauite Tribe and will be held at the reservation.
8. **Meeting Adjournment-** Grayson Huitt, council member motioned to adjourn, Warner Barlese seconded the motion- motion was carried. 3 for (Warner Barlese, Jerri Barlese, and Grayson Huitt) and 1 (Lorraine Watson) against. Meeting adjourned at 5:45pm.

#### **Listing of the timelines**

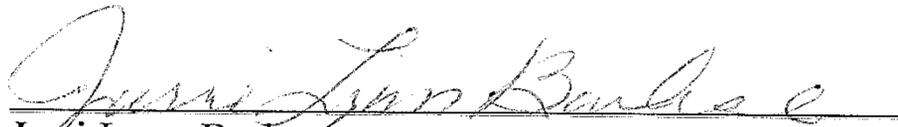
<b>9:12 am</b>	Roll call
<b>9:25 am</b>	Matt Spalding arrives
<b>10:02 am to 10:20 am</b>	Break
<b>10:02 am</b>	Delora Snapp, Lorraine Dyer, Helen Snapp leave
<b>10:20 am</b>	Jerri Barlese motions to start with new business, motion carries
<b>11:45 am</b>	Matt Spalding ends his report and leaves meeting
<b>11:49 am</b>	Chuck Alexander arrives
<b>11:58 am to 12:10 pm</b>	Break
<b>12:43 pm</b>	Lorraine Watson, Vice Chairperson, arrives
<b>1:20 pm</b>	Charles Alexander, Carol Sampson, Buck Sampson, Matthew Brown leaves meeting
<b>1:55 pm to 2:07 pm</b>	Break
<b>1:55 pm</b>	Audrey Frank and Page Linton leave
<b>5:10 pm</b>	Christine Harjo ends report and leaves, Dominic Casbarro leaves
<b>5:45 pm</b>	Meeting Adjourned

CERTIFICATION

I, JERRI LYNN BARLESE, Secretary/Treasurer of the Summit Lake Paiute Council ("Council"), hereby state and affirm that it was recently discovered that the Minutes of the Council's September 16, 2006 Meeting do not bear a Certification on what the Council vote was on approving the said Minutes as prepared, and that on August 16, 2008, the above-identified Minutes were brought before a duly called Council Meeting, where a quorum was present, including two of the three Council Members present at the above-identified Council Meeting, and that the September 16, 2006 Minutes were approved by a VOTE of 2 FOR, 0 AGAINST, and 1 ABSTAINING, and that Chairman Warner Barlese did not vote because there was not a tie vote.

August 16, 2008

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Jerri Lynn Barlese  
Secretary/Treasurer  
Summit Lake Paiute Council