

MINUTES
Regular Meeting
SUMMIT LAKE PAIUTE COUNCIL
Saturday, July 19, 2008

Primary Administrative Office of Summit Lake Paiute Tribe. 1708 H Street, Sparks, Nevada

CALL TO ORDER: At 10:10am Chairman Warner Barlese called the meeting to order.

ROLL CALL. Secretary/Treasurer Jerri Lynn Barlese called the roll, Present: Chairman Warner Barlese, Vice-Chairperson Lorraine Watson, Secretary/Treasurer Jerri Lynn Barlese and Ernie Barlese. Absent Member Jesse Strout.

GUESTS: James Barlese.

EMPLOYEES. Employees present: Acting Chief Administrative Employee and Environmental Coordinator, Ron Johnny, Administrative Assistant/Assistant Bookkeeper, Brenda Trongon. Contract Accountant, Jennie Burns and Natural Resource Director, William Cowan.

AGENDA CHANGE. It was the consensus of the Council that the Agenda for today's meeting would be changed. First, postpone scheduled Executive Session until later in the meeting. Second, allow Finance Officer to report out of order of scheduled agenda. Jennie Burns to present oral finance report to the Tribal Council.

REPORTS

TRIBAL ACCOUNTANT

Jennie Burns is contracted with The Summit Lake Paiute Tribe as the new Finance Officer. Her assignment is to work in the Tribes financial office processing the draw downs, payroll and other needed financial services. Jennie has noted some areas the Tribe could improve:

- Payment of bills could be put on a regular payment schedule. Paying bills every other week rather than the current whenever they are received. A scheduled payment plan could help process the bills already past due first, as well as the continued payment of current bills in a timely fashion.
- The Finance Department for the Tribe is in great need of a regular full-time employee. If the Tribe had Jennie and a regular full-time employee, division of financial duties could be met more financially efficient for the Tribe.

Jesse Strout Arrives: at 10:25am

Jennie Burns concludes report and leaves at 10:26am.

TRIBAL CHAIRMAN. At 10:59am, Chairman Warner Barlese gave a verbal report. This is the first meeting being held at the new Summit Lake Primary Administrative Office. Chairman Warner. Barlese included a tour of the office.

NATURAL RESOURCES. Director of Natural Resources, William Cowan, gave a written and oral report to Tribal Council.

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MOTION. Motion by Secretary/Treasurer Jerri Lynn Barlese to allow Natural Resource Director William Cowan, authority to use Tribal Council signature stamps in accordance with Tribal Policies. Seconded by Council Member Ernie Barlese. VOTE 2 For, 2 Against, 0 Abstained. Chairman Warner Barlese voted FOR the approval because there was a tie vote. Chairman Warner Barlese announced the motion passed and enacted.

EXECUTIVE SESSION

MOTION. At 11:26am it was the consensus of the Summit Lake Paiute Council to go into Executive Session.

LUNCH BREAK

CONSENSUS OF COUNCIL. The Council unanimously declared a lunch break from 11:45am till 12:45pm.

CALL BACK TO ORDER AND ROLL CALL At 12:55pm, Council Chairman Warner Barlese called meeting back to order. Secretary/Treasurer Jerri Lynn Barlese called roll. Present: Warner Barlese, Lorraine Watson, Jerri Lynn Barlese and Ernie Barlese. Chairman Warner Barlese declared there was a quorum present and that business could be conducted.

GUESTS AND EMPLOYEES PRESENT. Guests present: James Barlese. Employees present: Acting Chief Administrative Employee and Environmental Coordinator, Ron Johnny. Administrative Assistant/Assistant Bookkeeper, Brenda Trongon.

REPORTS (continued)

ADMINISTRATIVE ASSISTANT/ASSISTANT BOOKKEEPER. At 12:57pm, Administrative Assistant/Assistant Bookkeeper Brenda Trongon presented her written and an oral report to Council.

ACTING ADMINISTRATOR/CHIEF ADMINISTRATIVE EMPLOYEE (CAE). At 1:10pm, Acting Administrator/CAE Ron Johnny presented his written and an oral report to Council.

- Moving Tribal Office Property from Winnemucca Storage to Tribal Primary Office. Ron Johnny discussed the move of items from Winnemucca storage to Sparks Office. Council instructed Ron Johnny to draft a contract for move-Tribal Member preference. 1) Move needs to be done by the weekend of July 26 and 27, 2008 being the storage unit is paid in full until this time. The contract must include 2) Before items can be moved to new Sparks, Nevada office Tribe needs to take a Capital Assets inventory and make a list of all items to be moved.

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At 1:25PM council Member Jesse Strout entered Meeting

- Leasing new copy machine. Leasing a new copy machine for Tribe will be approximately \$17 more per month than the current maintenance agreement is costing the Tribe.

MOTION. Motion by Secretary/Treasurer Jerri Lynn Barlese to enter into 5 year lease for new copy machine that will be capable of standard copies and will "scan documents onto server". Seconded by Council Member Jesse Strout. Vote called: 4 For, 0 Against, 0 Abstained. Chairman Warner Barlese did not vote because there was no tie vote. Chairman announced the motion passed.

- Bank changes: Tribe is working in Single Point system with US Bank. System has checks and balances security measures for Tribal accounts. Not any single person can access Tribal accounts, all activity must be verified by second party for processing. Also there were some overdraft charges, those are being taken care of and account will be fine
- DONATION REQUEST.
 - Art Brown sent an email requesting the Tribe consider donating to the to Native American Rights Fund. No funding available.
 - Southern Paiute Veterans Association requested a donation. No funding available.
- Need to find new Workers Comp. The current Works Comp company has given notice they would not renew the Tribe's policy. New Workers Comp. company will need to be sought.
- IRS- Tribal Council Stipend Tax. According to Federal Law no taxes needed to be taken out of Council Members Stipend payments.
- 2008 HOUSING PLAN. No changes from previous year.
- Walker River Tribe disenrolling. Walker River sent out a notice that they were going to begin proceedings to disenroll some currently registered members who are dually enrolled with Walker River and another Tribe.
- HUD GRANTS Ron Johnny, reported that the Tribe's failure to do two types of reports caused the Tribe to be on *NOTICE OF LOW WARNING*. One of the reports (Annual Performance Reports) have been submitted and the Tribe's status is now removed as a *LOW WARNING*. Secretary/Treasurer Jerri Lynn Barlese requested a copy of the 2008 Housing Plan, Ron Johnny will make a copy available for her.

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- TIME SHEET FOR FINANCE OFFICER. Contract payment were approved at time of contracting and do not need to be approved by Council each pay period.

REPORTS

SECRETARY/TREASURER. Secretary/Treasurer, Jerri Lynn Barlese presented an oral report to Council.

- Jerri Lynn Barlese represented Summit Lake Paiute Tribe at the July 2008 Inter Tribal Council Monthly meeting in Fallon, Nevada. The Annual ITCN meeting will be hosted in Sparks, Nevada, at the John Asquaga Nugget Casino/Hotel. The meeting is scheduled November 14-21,2008.
- BIA will have a Records Management training July 28 and 29,2008.
- Law Enforcement training in Reno 8/21, 2008.
- Spoke to Governor Jim Gibson office. The Governors Office has a new staff. The new staff are not familiar with the Tribe or the Tribal representatives. Must introduce Tribal representatives to Governors new staff.

VICE-CHAIRPERSON. Vice-Chairperson, Lorraine Watson gave a verbal report. Lorraine informed Council the US Census Bureau will be conducting a Census at Summit Lake location. The Census will need to employ 3 people to work on survey. Tribal members are encouraged to apply.

APPROVAL OF MINUTES FOR JUNE 21,2008 COUNCIL MEETING.

Minutes from June 21,2008 meeting will have to be reviewed and modified before approved by Council.

MOTION. Motion by Secretary/Treasurer Jerri Lynn Barlese to approve May 17,2008 Council Meeting Minutes with one correction to be made. Seconded by Council Member Ernie Barlese. May minutes approved with correction. VOTE: 4 For, 0 Against, 0 Abstained. Council Chairman Warner Barlese who did not vote because there was no tie vote advised that the minutes for May 2008 passed.

MOTION. Motion by Secretary/Treasurer Jerri Lynn Barlese to table June 21,2008 Council Meeting minutes until review and revisions, if needed, are made. Seconded by Council Member Ernie Barlese. VOTE: 4 For, 0 Against, 0 Abstained. Chairman Warner Barlese did not vote because there was no tie vote. Warner Chairman Barlese announced the motion passes and the minutes for June,2008 minutes will be tabled.

MOVING STORAGE FROM WINNEMUCCA. Motion by Council Member Ernie Barlese to contract with Chanelle Barlese to move items from storage in Winnemucca to Tribe's Primary Administrative Office in Sparks, Nevada contract to include the condition of half payment when contract is signed and final payment when work is finalized. The motion was seconded by Council Member Jesse Strout. Vote Called. VOTE: 3 For, 0 Against, 1 Absentee. Chairman Warner Barlese did not vote because there was no tie vote. Chairman Warner Barlese announced the motion passed.

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ADJOURNMENT

MOTION. Motion by Vice-Chairperson, Lorraine Watson to adjourn the July 19, 2008 Summit Lake Paiute Tribes Council Meeting. Chairman Warner Barlese announced the next meeting of the Council would be 10:00am, August 16, 2008 at the Tribe's Primary Administrative Office, 1708 H Street, Sparks, Nevada, with the Agenda the same as it was for this meeting. Council Member Jesse Strout seconded the motion. Vote Called. Vote Called. VOTE: 4 For, 0 Against, 0 Abstained. Chairman Warner Barlese did not vote because there was no tie vote. Chairman Warner Barlese Announced the motion passed and that the Council Meeting of July 19, 2008 was adjourned.

I, JERRI LYNN BARLSES, Secretary/Treasurer of the Summit Lake Paiute Council, hereby attest that the Minutes of the July 19, 2008, meeting were approved by the Council during the duly held meeting on August 16, 2008, at which there was a quorum present, Voting 3 For, 0 Against and 2 Abstaining, and that Chairman Warner Barlese (did) (did not) vote because the (was)(was not) a tie vote

Aug 18 2008
Date

Jerri Lynn Barlese
Jerri Lynn Barlese
Secretary/Treasurer
Summit Lake Paiute Council