

MINUTES
Special Meeting
SUMMIT LAKE PAIUTE COUNCIL
Saturday, June 21, 2008

Conference Room, Inter-Tribal Council of Nevada, Inc., 680 Greenbrae Dr., Second
Floor, Sparks, Nevada

CALL TO ORDER AND ROLL CALL

At 10:30am, Chairperson Warner Barlese called the meeting to order and called roll. Present: Chairman Warner Barlese, Vice-Chairperson Lorraine Watson, Secretary/Treasurer Jerri Lynn Barlese Council Members: Ernie Barlese, Jesse Strout.

GUESTS AND EMPLOYEES PRESENT

Employees: Ron Johnny, Acting Administrator/Chief Administrative Employee (Acting Administrator) and Environmental Coordinator (Director, Environmental Protection Department), and Assigned Administrative Assistant/ Assistant Bookkeeper, Brenda Trongon,.

Guests: Patricia A. Hansen, Director of Tribal Development and Resource Recovery Division, Support Services International, Inc., and Virginia DeGarmo.

AGENDA CHANGE

It was the consensus of the Council that the Agenda for today's meeting would be changed. First, postpone scheduled Executive Session until later in the meeting. Second, allow Guest Patricia (Tricia) Hanson, Support Services International, Inc. to present her proposal to the Tribal Council.

MOTION. Motion by Chairman Warner Barlese to accept and sign the confidentiality, non-disclosure agreement which was a requirement (condition precedent) for Ms. Hansen, through her employer, to speak to the Council on the information Ms. Hansen's employer knew which, allegedly, would benefit the Tribe financially but which Ms. Hansen's employer would not release unless the agreement was signed. Council member Ernie Barlese seconded the motion. Chairman Warner Barlese asked Acting Administrator Ron Johnny to read the non-disclosure agreement aloud and he did. Vote called. Vote: 3 For, 0 Against, and 1 Abstaining. Chairman Warner Barlese did not vote because there was no tie vote. Chairman Warner Barlese declared the motion has passed. Chairman Warner Barlese then signed the confidentiality agreement.

PRESENTATION BY PATRICIA HANSON

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Ms. Hansen then explained to the Council, in general terms only, what her employer, Support Services International, Inc., could offer the Summit Lake Paiute Tribe by way of additional HUD funding that the Tribe was not aware was available to it. However, Ms. Hansen explained that the Council would have to sign one additional agreement, allowing Support Services International, Inc., to be paid a percentage of the additional HUD funding it was aware of before it would disclose to the Council what that funding was. A Draft Non-Disclosure was presented to the Council for Council consideration at a future meeting.

After concluding her presentation, Ms. Hansen left the Council meeting.

REPORTS

COUNCIL CHAIRMAN. Chairman Warner Barlese gave a verbal report which included discussing the recently received Findings and Determinations from the BIA of the \$266,825.00 in questioned audit costs for early 2006. Chairman Barlese reported that when he and Acting Administrator Ron Johnny recently participated in a conference call with Civilian Board of Contract Appeals Judge Kullberg relative to the 2004 and 2005 questioned audit costs of \$660,050.00, Judge Kullberg advised that any new appeal of the early 2006 questioned audit costs would be combined with the current appeal and be heard by him.

VICE-CHAIRPERSON. Vice-Chairperson Lorraine Watson gave a verbal report.

TRIBAL ACCOUNTANT. Accountant, Roberta Burton did not attend Council Meeting as expected.

Council conferred with Acting Administrator Ron Johnny in regards to the Tribal Accountants continued employment with Tribe given her email messages which advised she would not, for unacceptable reasons, attend the Council meeting, especially after the Council had granted her a substantial salary advance in less than 24 hours, and bring the checks and other documents the Council needed to conduct its business. Council advised the Acting Administrator to begin advertising for the new Tribal Accountant position as soon as possible.

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Council Chairman, Warner Barlese, discusses the issue of requests for salary advances by a number of employees recently. Council discussed the requests.

CONSENSUS OF COUNCIL. Council came to the unanimous consensus to suspend all future salary advance requests by employees until further notice.

LUNCH BREAK

CONSENSUS OF COUNCIL. The Council unanimously declared a lunch break from 11:57am to 1:00pm.

CALL BACK TO ORDER AND ROLL CALL.

At 1:00pm Council Chairman Warner Barlese called the meeting back to order. Secretary/Treasurer Jerri Lynn Barlese called roll. Present: Warner Barlese, Lorraine Watson, Jerri Lynn Barlese, and Ernie Barlese. Chairman Warner Barlese declared there was a quorum present and that business could be conducted.

GUESTS AND EMPLOYEES PRESENT. Guests present: Virginia DeGarmo Employees; Acting Chief Administrative Employee and Environmental Coordinator, Ron Johnny. Appointed Administrative Assistant/Assistant Bookkeeper, Brenda Trongon.

REPORTS (continued)

At 1:10pm, Council member Jesse Stout entered the Meeting.

SECRETARY/TREASURER. Secretary/Treasurer Jerry Lynn Barlese asked to add additional items to her Report:

- In accordance with the authority the Council had previously given, she has signed the leave with Chris Vail Realty to allow the Tribe to begin renting 1708 H Street, Sparks, Nevada 89431-4337 starting Tuesday, July 1, 2008, but that the Tribe could begin moving in tribal office equipment and supplies, and files, etc., on Saturday, July 28, 2008.

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- Attended May 2008, ITCN meeting with Vice-Chairperson, Lorraine Watson and Acting Administrator Ron Johnny to plan for the upcoming meeting of tribal leaders with Nevada Governor Gibbons.
- She and Council Member Ernie Barlese will be in Baltimore, Maryland, July 28 to August 1, 2008 attending the Sex Offenders Registry Workshop and Symposium so that she and Council member Ernie Barlese can establish a Sex Offender Registry program for the Reservation to guarantee the safety of children and adults on the Reservation should a sex offender whether Indian or non-Indian come onto the Reservation.
- She will continue her research her records for 2007 Council Meeting Minutes and 2007 Council enacted Resolutions.
- She and Vice-Chairperson Lorraine Watson will be meeting with the U.S. Census Bureau's Regional Tribal Specialist, Wayne Chatten, on June 25, 2008, at the Tribe's Primary Administrative Office in Reno.

ACTING ADMINISTRATOR/CHIEF ADMINISTRATIVE EMPLOYEE (CAE). At 1:25pm, Acting Administrator/CAE Ron Johnny discussed his written report with Council and presented various Council Resolutions he wished the Council to consider.

Exit Interview with Auditors on Friday, June 13, 2008

Ron Johnny discussed the results of the Exit Interview with the Tribe's auditors on Friday, June 13, 2008. Ron Johnny reported that, overall, the Exit Interview revealed the 2007 audit was better, in the eyes of the auditors, than previous years audits. In quoting the auditors from Joseph Eve, Great Falls, Montana, Ron Johnny read:

The Tribe is "still being recorded as a 'going concern.'"
"Cleanest expenditures they have seen but needs more work; no material weaknesses but some significant deficiencies."

\$266,825 in Questioned Audit Findings for 2006 Audit

MOTION. Motion by Secretary/Treasurer Jerri Lynn Barlese to approve the Resolution titled "Response to Findings and Determinations (F & D) of the Audit report for 2006 of \$266,825". The motion was seconded by Council member Ernie Barlese. Chairman Warner Barlese asked Acting

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Administrator Ron Johnny to read the proposed Resolution and he did. Vote called. VOTE: 3 For, 0 Against, 1 Abstains. Chairman Warner Barlese did not vote because there was no tie vote. Chairman W. Barlese announced the motion passed and Resolution N. SL-27-2008 was enacted.

Moving Primary Administrative Office to Sparks, Nevada Location

MOTION. Motion by Secretary/Treasurer Jerri Lynn Barlese to approve the Resolution titled "Changing the Summit Lake Paiute Tribes Primary Administrative Office Location and for Other Purposes". The motion was seconded by Council Vice-Chairperson Lorraine Watson. Chairman Warner Barlese asked Acting Administrator Ron Johnny to read the proposed Resolution and he did. Vote called. VOTE: 3 For, 0 Against, 1 Abstain. Chairman Warner Barlese did not vote because there was no tie vote. Chairperson Warner Barlese announced the motion passed and Resolution No. SL-28-2008 was enacted.

At 1:45pm Council member Jesse Strout had to leave the Council meeting.

Amending the Tribe's Financial Management System Manual

MOTION. Council Member Ernie Barlese made a motion to adopt the Resolution titled "Amending the Summit Lake Paiute Tribe Financial Management System Manual" which increased the number of items to be authorized to be kept in an employee's Payroll File, created a new "Risk Management" provision for the Manual, and authorized the use of a new Employee Checklist form. The motion was seconded by Vice-Chairperson Lorraine Watson. Chairman Warner Barlese asked Acting Administrator Ron Johnny to read the proposed Resolution and he did. Vote called. VOTE: 3 For, 0 Against, and 0 Abstaining. Chairman Warner Barlese did not vote because there was no tie vote. Chairman Warner Barlese announced the motion passed and Resolution No. SL-29-2008 was enacted.

Amending the Tribe's Office Procedures Relative to Employee Phone
Calls

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MOTION. Secretary/Treasurer Jerri Lynn Barlese made a motion to enact the Resolution titled "Amending Summit Lake Paiute Tribe Office Procedures" authorizing tribal employees traveling to and from the Reservation and training and other meetings a long distance from the office to use the Tribe's phones to call home for no more than two (2) minutes to let their family members know they had: arrived safety, had completed their days work or training and were at the Fisheries Trailer or hotel room, and were leaving the Reservation or training location so that, for safety reasons, someone would know where the employees were and at what time they were expected to arrive so that search and rescue could be called to look for them if they failed to arrive at the expected time.

The motion was seconded by Council Member Ernie Barlese. Chairman Warner Barlese asked Acting Administrator Ron Johnny to read the proposed Resolution and he did. Vote called. VOTE: 3 For, 0 Against, 0 Abstained. Chairman Warner Barlese did not vote because there was no tie vote. Chairman Warner Barlese announced the motion passed and Resolution No. SL-30-2008 was enacted.

BREAK

At 1:57pm Chairman Warner Barlese called for few minutes Break.

CONSENSUS OF COUNCIL. The Council unanimously declared a lunch break from 1:57pm to 2:10pm.

CALL BACK TO ORDER AND ROLL CALL.

At 2:10pm Council Chairman Warner Barlese called the meeting back to order. Secretary/Treasurer Jerri Lynn Barlese called roll. Present: Warner Barlese, Lorraine Watson, Jerri Lynn Barlese, and Ernie Barlese. Chairman Warner Barlese declared there was a quorum present and that business could be conducted.

Amending the Tribe's Personnel Manual Policy relative to Sick and Annual Leave

MOTION. Motion by Secretary/Treasurer Jerri Lynn Barlese made a motion to enact the Resolution titled "Amending the Summit Lake

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Paiute Tribe Personnel Manual" which requires the Finance Department to calculate all employees sick leave, and regular employees annual leave, every two weeks rather than monthly to prevent inconsistency and to make sure the calculations are done every two weeks not monthly. The motion was seconded Council Member Ernie Barlese. Chairman Warner Barlese asked Acting Administrator Ron Johnny to read the proposed Resolution and he did. Vote called. VOTE: 3 For, 0 Against, 0 Abstain. Chairman Warner Barlese did not vote because there was no tie vote. Chairman Warner Barlese announced the motion passed and Resolution No. SL-31-2008 was enacted.

Need to Protect Confidential, Personal Information in Minutes, Etc., on Web Site

CONSENSUS OF COUNCIL. It was the consensus of the Council that all information in Council Minutes and Resolutions are not always suitable for publishing to the general public even if tribal members have rights to see or obtain them. Some information may be private protected information such as names, dates of birth, social security numbers, medical information, etc. The Council directed Environmental Coordinator Ron Johnny to place a notation on the Tribe's web site (www.summitlaketribe.org) to advise of the policy to keep some Minutes and Resolutions confidential to protect personal information and to block public access to such Resolutions and Minutes but to let them know such exist.

REPORTS Because William Cowan, Director, Natural Resources Department, needed to leave the Council Meeting early and Acting Administrator Ron Johnny did not mind, the Council allowed Director William Cowan to give his report at this time and continue the Acting Administrator's afterwards.

DIRECTOR, NATURAL RESOURCE DEPARTMENT.

William, Cowan, Director, Natural Resource Department, gave an oral and written report.

MOVING OF PRIMARY TRIBAL OFFICE. Discussion of issues regarding move.

1-Need estimates and some kind of decision on plan of action for the move.
2-Before items can be moved to new Sparks, Nevada office Tribe needs to take a Capital Assets inventory and make a list of all items to be moved. Tribe was hoping the movers could make list of items before move.

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Only movers would be considered for inventory. (professionals) Two problems, 1). The request may exceed budgeted monies for moved. An added expense.

2). The move may proved hard to coordinate. 3 hours one way is difficult let along try to accomplish with loaded trucks. Jerri Lynn Barlese will find prices.

COMPUTERS

Natural Resource Department have a few computers donated by Federal Government. They are soft ware bare computers so the Tribe will have to purchase programs to install into computers before usable. William Cowan, said he had a personal program of Micro Soft Office 2003 that is unused. He offered the program to the Tribe at a discount price of \$100. The Council discussed and agreed to purchase items from William Cowan for Tribal Computers.

COMMUNITY COMPLAINTS.

At various times complaints will be made against a Tribal Employee and the performance of duties by said employee. At this time Warner Barlese reminded members and present employees there is an appropriate manner to complain and spreading roomers and gossiping about such complaints do not make the complaint valid. Complaints should be made to employee's supervisor or Tribal Council depending upon the chain of command.

REPORT OF ACTING ADMINISTRATOR (continued)

JOB ANNOUNCEMENT FOR TRIBAL ACCOUNTANT POSITION.

Acting Administrator/CAE Ron Johnny distributed the Tribal Accountant job announcement for review by Tribal Council members. Ron Johnny explained that the opening date to tribal members would be Monday, June 23, 2008 and remain so until July 3, 2008. After the July 3, 2008, the position will be opened up to other Indians and non-Indians alike in accordance with the Personnel Manual.

MOTION. Secretary/Treasurer Jerri Lynn Barlese made a motion to approve the Tribal Accountant Job Announcement and Job Description as prepared. The motion was seconded by Vice-Chairperson Lorraine Watson. The Council discussed the need to hire someone with a four year college degree in accounting to prevent the kinds of problems past Councils have had and the current problems this Council has detected. Vote called. VOTE: 3 For, 0 Against, 0

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Abstain. Chairman Warner Barlese did not vote because there was no tie vote. Chairman Warner Barlese announced the motion had passed.

STATUS OF ADMINISTRATIVE ASSISTANT/ASSISTANT BOOKKEEPER POSITION

A copy of the job announcement and job description for the Administrative Assistant/Assistant Bookkeeper was distributed to Council. Ron Johnny advised that the Job Announcement and Job Description were sent out to various agencies, including ITCN, Nevada's Employment Office, BIA, and others, and that the position became available to non-Natives and non-Tribal Members on June 7, 2008. Ron Johnny advised that the Council had appointed Brenda Trongon to the position and that she has been working in the position as Assigned Administrative Assistant/Assistant Bookkeeper since Friday, June 6, 2008. Ron Johnny advised the Council that, to date, Ms. Trongon has been the only applicant for the position and that only one phone inquiry has been received in the Primary Administrative Office but that was to ask only if the Tribe offered a 401(k). Ron Johnny then advised the Council that it has three options before Sunday, July 6, 2008. First, it could reappoint Ms. Trongon for another 30-day appointment to start on Sunday, July 6, 2007; she would come to work on Monday, July 7, 2008, as a re-appointment. Second, hire Ms. Trongon at which time she would become a full-time probationary employee. Third, permanently appoint Ms. Trongon at which time she would become a full-time probationary employee. The Council took the matter under advisement.

AUDIT REPORT.

Auditors were here the week of June 9, 2008-June 13, 2008. An exit interview was held. In attendance from the Tribal Administration were Acting Chief Administrator Ron Johnny, Bookkeeper Roberta Burton and Assigned Administrative Assistant/ Assistant Bookkeeper Brenda Trongon. The auditors held an exit interview only. Auditors noted a problem finding some of the 2007 resolution and minutes. But most errors are minor and Tribe can still correct these discrepancies. A written draft audit report will be completed by the auditors at a later date and be sent to the Tribe.

ALLOTMENTS ADJACENT TO SUMMIT LAKE RESERVATION.

MOTION. Secretary/Treasurer Jerri Lynn Barlese made to motion to enact the Resolution titled "Protecting the Summit Lake Reservation and the Individual Indian Allotments to the immediate southwest of the Summit Lake Reservation from the Uncontrolled Abuse of the Individual

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Indian Allotments" to protect the Summit Lake Reservation. The motion was seconded by Council Member Ernie Barlese. Chairman Warner Barlese asked Acting Administrator Ron Johnny to read the proposed Resolution and he did. Vote called. VOTE: 3 For, 0 Against, 0 Abstained. Chairman Warner Barlese did not vote because there was no tie vote. Chairman Warner Barlese announced the motion passes and Resolution No. SL-32-2008 was enacted.

DONATIONS.

Gooshute Tribe asked for a donation for their event on 8/1/2008. No funding available.

An Indian woman running for a Washoe County School District Board. She requested a donation for her campaign. No funding available

EXECUTIVE SESSION

MOTION. Secretary/Treasurer Jerri Lynn Barlese made to motion to go into Executive Session from 6:31pm to 6:46pm. The motion was seconded by Council Member Ernie Barlese. Vote called. VOTE: 3 For, 0 Against, 0 Abstained. Chairman Warner Barlese did not vote because there was no tie vote. Chairman Warner Barlese announced the motion passes and that the Council was now in Executive Session.

EXECUTIVE SESSION ENDED

At 6:31pm, the Council automatically came out of Executive Session.

ADJOURNMENT

MOTION. Secretary/Treasurer Jerri Lynn Barlese made to motion to adjourn. The motion was seconded by Council Member Ernie Barlese. Chairman Warner Barlese announced the next meeting of the Council would be 10:00am, July 19, 2008 at the Tribe's new Primary Administrative Office, 1708 H Street, Sparks, Nevada, with the Agenda the same as it was for this meeting. Vote called. VOTE: 3 For, 0 Against, 0 Abstained. Chairman Warner Barlese did not vote because

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there was no tie vote. Chairman Warner Barlese announced the motion passed and that the Council Meeting of June 21, 2008 was adjourned.

CERTIFICATION

I, JERRI LYNN BARLESE, Secretary/Treasurer of the Summit Lake Paiute Council, hereby attest that the Minutes of the August 16, 2008, Special Council Meeting were approved by the Council during a duly held meeting on August 16, 2008, at which there was a quorum present, voting 3 For, 0 Against and 0 Abstaining, and that Chairman Warner Barlese (~~did~~) (~~did not~~) vote because the (~~was~~) (~~was not~~) a tie vote.

Date

Aug 16 2008

Jerri Lynn Barlese
Jerri Lynn Barlese

Secretary/Treasurer

Summit Lake Paiute Council