

**SUMMIT LAKE PAIUTE TRIBE**

1001 Rock Blvd.

Sparks, Nevada 89431

TELEPHONE: (775) 827-9670 FAX: (775) 827-9678

Website: www.summitlaketribe.org

**POSITION DESCRIPTION**

**NATURAL RESOURCES TECHNICIAN (Multiple Positions)**

**Rate of Pay:** \$13.00 - \$16.00 per hour (DOE)

**Posted:** December 22, 2016

**Closing Date: Open Until Filled**

**Duration of Employment:** Variable, dependent on project. Field season extends from February – November.

Sage Grouse Project: February–April or February-November

Fisheries Project: February-June or March-November

Noxious Weed Project: April-July

**Duty Station:** Summit Lake Indian Reservation, Humboldt County, Nevada

**JOB SUMMARY:** Incumbent is responsible for assisting Fish and Wildlife Biologist(s) and other Natural Resources Department employees to perform a variety of natural resources projects, including but not limited to fish and wildlife surveys and assessments, noxious weed treatments, and range improvements on or near the Summit Lake Paiute Reservation.

**DUTIES AND RESPONSIBILITIES:**

1. Responsible for performing all tasks associated with surveying, counting, trapping, collaring, and tracking Sage Grouse in the study area.
2. Responsible for performing all tasks associated with surveying, counting, capturing, and tagging Lahontan cutthroat trout.
3. Responsible for performing all tasks associated with noxious weed treatments.
4. Responsible for assisting with range improvement projects such as repair and construction of fences, and livestock water facilities.
5. Responsible for assisting with monitoring water quality, stream flows, and weather.
6. Responsible for the maintenance of Tribal property and facilities.
7. Responsible for operating, repairing, and maintaining various types of equipment and tools, including handheld GPS units, passive integrated transponder tagging equipment, radio telemetry receivers, transmitters, and antennae.
8. Assisting with data collection and data entry.
9. Responsible for the operation, repair, maintenance, and record keeping for GSA and Tribal vehicles (if and when applicable).
10. Additional duties as assigned.

**MINIMUM QUALIFICATIONS:**

1. Must be at least 18 years old and have a high school diploma or GED.

2. Must be in good physical condition with the ability to hike for extended periods of time over uneven terrain in inclement weather, often in the dark.
3. Incumbent must be able to live and work as a team member in an extremely remote area of Northern Nevada for extended periods of time.
4. Incumbent must be comfortable working in both extremely cold and extremely hot temperatures, and enjoy primitive living conditions for extended periods of time.
5. Incumbent must be able to maintain a flexible work schedule – i.e. working until very late at night (2am or later) and/or beginning the work day pre-dawn (3am or earlier) for most of the field season.
6. Must be self-motivated, have a positive attitude, and demonstrate excellent verbal and written communication skills.

### **PREFERRED QUALIFICATIONS:**

1. Previous experience with tracking wildlife using radio-telemetry.
2. Experience trapping and handling large birds.
3. Experience surveying Sage Grouse leks and nests.
4. Experience handling, measuring, electrofishing, and setting trap nets to capture and tag fish.
5. Experience measuring, monitoring and analyzing water quality, stream flow, and weather.
6. Experience identifying plant and applying herbicides to treat noxious weeds, or current certification to apply herbicides.
7. Experience constructing and repairing rangeland fences
8. Ability to interpret and follow instructions, work at own initiative, and apply various rules, regulations policies and procedures.
9. Ability to keep records and accurate data, be flexible with work schedules and maintain data inventory.
10. Bachelor's degree in fisheries, wildlife ecology or related field.
11. Valid state drivers license and insurable by Tribe's insurance carrier.
12. Experience driving on unmaintained dirt/gravel roads.
13. Experience operating ATV's and familiarity with safe operation practices, or current safety certification.
14. Experience operating boats and familiarity with safe operation practices, or current boating safety certification.
15. Experience using handheld GPS units.
16. First aid and CPR certified.

**TO WHOM POSITION REPORTS:** Fish and Wildlife Biologist, or Environmental Specialist as delegated by the Natural Resources Director.

**DRIVER'S LICENSE:** Must possess a valid driver's license and be insurable by Tribe's insurance company. **A copy of applicant's driving record issued by the State Department of Motor Vehicles issued 30 or less days prior to the date of application, must accompany the application.**

**OVERTIME STATUS:** Non-exempt

**CONDITIONS OF EMPLOYMENT:** Depending on place of residence, employee may be required to provide their own transportation to and from the work place on the Reservation. Primitive and rustic housing is provided.

**Job Applications may be obtained by contacting the Tribal office or from the tribal website cited in header of this announcement.**

### **TRIBAL MEMBER AND INDIAN PREFERENCE**

Summit Lake Paiute Tribe is a Tribal member and Indian preference employer, in accordance with Section 7(b)(c) of Public Law 93-638, the Indian Self-Determination Act. However, in all other instances the Tribe complies with Title VII of the Civil Rights Act of 1964 and does not discriminate on the basis of age, race, creed, sex, sexual orientation, religion or national origin.