

MINUTES  
Special Meeting  
SUMMIT LAKE PAIUTE COUNCIL  
Sunday, February 21, 2010  
Primary Administrative Office, 1708 H Street, Sparks, Nevada

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CALL TO ORDER. At 10:00am, the Council Meeting was called to order by Council Chairman Warner Barlese.

ROLL CALL. Council Secretary/Treasurer Jerri Lynn Barlese called roll. Present: Warner Barlese, Ernie Barlese, Jerry Barr, Randi DeSoto and Jerri Lynn Barlese. Council Chairman Warner Barlese declared a quorum was present and the Council could conduct business, and welcomed tribal member Randi DeSoto to the Council and advised that she had been sworn into office before the start of the Council Meeting. Council Member Randi DeSoto thanked the Council for selecting her to fill the vacancy on the Council. Council Secretary/Treasurer Jerri Lynn Barlese advised that Environmental Coordinator (Director, Environmental Protection Department), and Acting Chief Administrative Employee, Ron Johnny was present.

(At 10:01am, Ron Johnny left the meeting.)

(At 10:02am, Chairman Warner Barlese left the meeting and Ron Johnny entered the meeting.)

(At 10:03am, Frances Winn entered the meeting.)

#### REPORTS

a. Finance Department

Tribal Account (Director, Finance Department) Frances Winn gave a written and oral report.

AGENDA CHANGE      It was the consensus of the Council to amend the Agenda and use the detailed Agenda prepared by Ms. Winn.

(At 10:04am, Ron Johnny entered and left the meeting.)

(At 10:04am, Chairman Warner Barlese left the meeting.)

(At 10:05am, Chairman Warner Barlese entered the meeting.)

(At 10:19am, Ryan Burns entered the meeting.)

(At 10:20am, Ron Johnny entered the meeting.)

(At 11:16am, Chairman Warner Barlese left the meeting.)

#### NEW BUSINESS

a. Meeting with Auditors to Discuss Final Draft of 2008 Audit

Ryan Burns, Egghart and Associates, CPAs, distributed copies of the Final Draft of the 2008 Audit to Council Members and explained the experience of the firm with Indian Tribes and Indian Casinos.

Ryan Burns, Egghart and Associates, CPAs, went over reasons for the Audit (using a print out of a Power Point Presentation), that the 2008 Audit is late and was due to the Clearinghouse in September 30, 2009, the rules on conducting an Audit, the due date of the 2009 Audit (September 30, 2010), reviewed auditors/accounting terminology, need to review the footnotes of the Audit, and reviewed the

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Final Draft of the 2008 Audit page by page and answered questions of the Council, Tribal Accountant and Acting Chief Administrative Employee.

BREAK            At 11:35am, it was the consensus of the Council to take a 10 minute break.

CALL BACK TO ORDER. At 11:45am, the Council Meeting was called back to order by Council Chairman Warner Barlese.

ROLL CALL. Council Secretary/Treasurer Jerri Lynn Barlese called roll. Present: Warner Barlese, Ernie Barlese, Jerry Barr, Randi DeSoto and Jerri Lynn Barlese. Council Chairman Warner Barlese declared a quorum was present and the Council could conduct business. Council Secretary/Treasurer Jerri Lynn Barlese advised that Ron Johnny, Environmental Coordinator (Director, Environmental Protection Department), and Acting Chief Administrative Employee, Frances Winn, Tribal Accountant (Director, Finance Department), and Ryan Burns, Egghart and Associates, CPAs, were present.

Ryan Burns, Egghart and Associates, CPAs, completed his page by page review of the Final Draft of the 2008 Audit and answered questions of the Council, Tribal Accountant and Acting Chief Administrative Employee.

Mr. Burns explained why Egghart and Associates should not do the Indirect Cost Rate Proposals for the Tribe since it does the Audit.

CONSENSUS            It was the consensus of the Council to accept the Final Draft of the 2008 Audit.

(At 11:49am, Ryan Burns completed his presentation.)  
(At 12:00pm, Vice-Chairman Ernie Barlese left the meeting.)  
(At 12:01pm, Vice-Chairman Ernie Barlese entered the meeting.)  
(At 12:01pm, Chairman Warner Barlese left the meeting.)  
(At 12:03pm, Frances Winn left and entered the meeting.)  
(At 12:06pm, Chairman Warner Barlese entered the meeting.)

b. Contract for Indirect Cost Rate Agreement

Tribal Accountant Frances Winn discussed with the Council: what Indirect Cost rates are; several Indirect Costs Rate (ICR) Proposals, including the past firm that did the ICR Proposal; and, discussed with the Council which proposal offered the Tribe the best service at the lowest price. Mr. Johnny discussed the need for the ICR Proposal to be done as soon as possible and time is of the essence, for example, EPA will not let the Tribe spend 2010 ICR funds without having the 2010 ICR approved by the U.S. Department of the Interior's National Business Center.

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MOTION        Motion by Council Secretary/Treasurer Jerri Lynn Barlese to accept the CFO Group Indirect Cost Rate Proposal Contract and authorize Council Chairman Warner Barlese to sign the engagement letter. Motion seconded by Council Member Jerry Barr. Vote called. VOTE: 4 For, 0 Against, and 0 Abstaining. Chairman Warner Barlese who did not vote because there was no tie vote declared the motion had passed.

c. Appointment of a Finance Clerk

Tribal Accountant Frances Winn advised the Council that she needed the assistance of a Finance Clerk to assist her with the 120 Day Deferred Revenue Project and the preparation for the 2009 Audit, and reminded the Council when the Job Description/Job Announcement was last advertised no one applied after the 10 day tribal member preference period and the public/Indian Preference period. Ms. Winn distributed the resume of the person she had in mind for appointment.

CONSENSUS        It was the consensus of the Council that Council Chairman Warner Barlese was authorized to appoint a qualified person for up to three (3) thirty (30) day appointments while the Tribe advertises the position of Finance Clerk.

d. Proposal of Charles Carslaw, CPA

Tribal Accountant Frances Winn handed out the Charles Carslaw, CPA, Proposal, and discussed with the Council how the proposal offered the Tribe good service, and that time was of the essence to assist with the preparation of the 2009 Audit.

MOTION        Motion by Council Secretary/Treasurer Jerri Lynn Barlese to accept the Charles Carslaw, CPA Proposal Contract and authorize Council Chairman Warner Barlese to sign the engagement letter. Motion seconded by Council Member Jerry Barr. Vote called. VOTE: 4 For, 0 Against, and 0 Abstaining. Chairman Warner Barlese who did not vote because there was no tie vote declared the motion had passed.

e. Budget Reports

Tribal Accountant Frances Winn reviewed the budgets of all of the Tribe's old and new contracts and grants, the HUD grants and Fund Code 20, and answered questions of the Council. Ms. Winn advised the Council that the Council needs to make a decision on what to do with the 2001-2009 HUD Grants that the Council cannot just let it remain as it is.

f. Miscellaneous

Tribal Accountant Frances Winn discussed with the Council her plans to have Budget Reports placed on Jump/Flash Drives so that when the Council gets their laptop computers the Budget Reports would be electronic. The Council discussed their desire for projection screens (monitors or TVs) two (2)

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for the conference room and two (2) mobile screens so that everyone could clearly see presentations whether at the Primary Administrative Office, at the Bunkhouse, or elsewhere. Mr. Johnny discussed his talks with Technology Center and the landlord, and that he would bring the results of those talks to the Council at their next meeting.

CONSENSUS It was the consensus of the Council that Mr. Johnny was to order the Dell laptop computers whose purchase has been approved by BIA are to be ordered.

CONSENSUS It was the consensus of the Council that Chairman Warner Barlese was authorized to sign the 2008 Audit if his signature is needed.

ADJOURN

MOTION Motion by Council Secretary/Treasurer Jerri Lynn Barlese to adjourn the meeting. Council Member Jerry Barr seconded the motion. Vote called. VOTE: 4 For, 0 Against, and 0 Abstaining. Chairman Warner Barlese who did not vote because there was no tie vote reminded all Council Members that the next meeting of the Council would be 8:00am, Saturday, March 20, 2010, and declared the motion had passed and the meeting was adjourned at 1:22pm.

CERTIFICATION

I, JERRI LYNN BARLESE, Secretary/Treasurer of the Summit Lake Paiute Council, hereby state and affirm that the above Minutes of the February 21, 2010 Special Meeting of the Summit Lake Paiute Council (Council) were approved by the Council during a duly called meeting of the Council on March 20, 2010, by a vote of 3 For, 0 Against and 0 Abstaining, and that Council Chairman Warner Barlese did not vote because there was no tie vote.

\_\_\_\_\_ March 20, 2010  
Date

  
Jerri Lynn Barlese, Secretary/Treasurer  
Summit Lake Paiute Council